



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

– and –

Via Teleconference:
 5001 Ashley Avenue
 Pearl City, HI 96782

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 20, 2018**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

- The meeting will be adjourned in memory of Mrs. Kasey Rutherford, former teacher.

B. REPORTS AND PRESENTATIONS

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1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

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2. Spotlight on Education: Rio Seco School

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3. Spotlight: Pupil Services/Counseling Presentation

13

C. PUBLIC COMMUNICATION

14

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. CONSENT ITEMS	15
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	33
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	35
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of February 2018.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	37
It is recommended that the Board of Education approve and ratify purchase orders for the month of February 2018 as presented in the item.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	46
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <u>Acceptance of Donations, Grants, and Bequests</u>	48
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.6. <u>Approval of Consultants and General Service Providers</u>	49
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
2.7. <u>Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation</u>	51
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.	
2.8. <u>Authorization to Sell/Dispose of Surplus Items</u>	52
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$1.00 and authorize the sale or disposal of them in accordance with the recommended terms.	
Educational Services	
3.1. <u>Approval of Contract for Guided Language Acquisition Design (GLAD) Training</u>	55
It is recommended that the Board of Education approve the contract for Orange County Department of Education (OCDE) Project GLAD training.	
3.2. <u>Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy</u>	58
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with SPOT Kids Therapy for a 0.5 FTE occupational therapist for the term of March 20, 2018 through June 30, 2018.	

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 59
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval to Increase Work Hours for Classified Non-Management Positions** 61
It is recommended that the Board of Education approve the increase in work hours for classified non-management positions.
- 4.3. **Adoption of Resolution No. 1718-25, Declaring May 9, 2018 as Santee School District's Day of the Teacher** 62
It is recommended that the Board of Education adopt resolution no. 1718-25, declaring May 9, 2018 as Santee School District's Day of the Teacher.
- 4.4. **Adoption of Resolution No. 1718-26, Declaring May 20 - 26, 2018 as Classified School Employees Week** 64
It is recommended that the Board of Education adopt resolution no. 1718-26, declaring May 20 – 26, 2018 as Classified School Employees Week.

E. DISCUSSION AND/OR ACTION ITEMS 66
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. **Agreement with DS&C for Financial and Election Advisory Services for Bond Reauthorization and Discussion of Next Steps** 67
It is recommended that the Board of Education approve the agreement with DS&C for financial and election advisory services for a Bond Reauthorization and provide direction to Administration on various decision points related to the Bond Reauthorization.

Human Resource/Pupil Services

- 2.1. **Ratification of Employer-Employee Collective Bargaining Tentative Agreements Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)** 75
It is recommended that the Board of Education ratify the tentative agreements between Santee School District and CSEA and its Chapter #557.

F. BOARD POLICIES AND BYLAWS 93

- 1.1. **Second Reading: Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools** 94
This is a Second Reading of Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools. It is recommended the Board of Education approve revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools.
- 1.2. **Second Reading: New Board Policy 3513.4, Drug and Alcohol Free Schools** 97
This is a Second Reading of New Board Policy 3513.4, Drug and Alcohol Free Schools. It is recommended the Board of Education approve New Board Policy 3513.4, Drug and Alcohol Free Schools.
- 1.3. **Second Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts** 100
This is a Second Reading of Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts. It is recommended that the Board of Education approve revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts.

- G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS** 103
- H. CLOSED SESSION** 103
1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case
 2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
 3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Purpose: Cancelation of Escrow
Property: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Assistant Superintendent
 4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent
- I. RECONVENE TO PUBLIC SESSION** 103
- J. ADJOURNMENT** 103
- *Adjourn in memory of Mrs. Kasey Rutherford*

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for April 17, 2018 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the March 20, 2018, regular meeting
- The meeting will be adjourned in memory of Mrs. Kasey Rutherford, former teacher.

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight on Education: Rio Seco School
3. Spotlight: Pupil Services/Counseling Presentation

**DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH MARCH 8, 2018**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
	X	1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
	X	9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
	X	10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
	X	10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
	X	10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
	X	10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
	X	10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
	X	9039 Willowgrove Circle	10/31/17	1,325	\$2,862.00	CH
	X	8604, 8605, 8608, 8609, 8612, 8613 Arlington Way and 8652, 8656, 8660, 8664, 8668 Camden Dr.	11/13/17	22,707	\$49,047.12	CFH
	X	8604, 8605, 8608, 8609, 8612, 8613 Comiskey Way and 8640, 8644, 8648 Camden Dr.	11/13/17	19,102	\$41,260.32	CFH
	X	8612, 8616, 8620, 8624, 8628, 8632, 8636 Camden Dr.	11/13/17	14,571	\$31,473.36	CFH
	X	8604, 8605, 8608, 8609, 8613 Ebbets Way and 8672, 8676, 8680, 8684 Camden Dr.	11/13/17	18,582	\$40,137.12	CFH
	X	1286 Walnut Ln.	12/04/17	2,340	\$5,054.40	PD
	X	10137 Pinewood View	12/05/17	919	\$1,985.04	CP
	X	8501, 8502, 8504, 8505, 8506, 8507, 8508, 8509 Sandstone Place	12/05/17	16,198	\$34,987.68	CO
	X	8830, 8836, 8842, 8848, 8854, 8860 Hightail Dr.	12/05/17	16,024	\$34,611.84	CO
	X	8880 Weston Rd. (Recreation room)	12/05/17	2,146	\$751.10	CO
	X	Adjustments to: 8677, 8683, 8689 Toyopa Ct.	12/05/17	215	\$464.40	CO
	X	8829, 8835, 8841, 8847 Hightail Dr. 8808, 8814, 8818, 8822, 8828, 8832, 8838, 8844, 8850, 8854, 8860, 8866, 8872 Weston Rd.	12/06/17	42,157	\$91,059.12	CO
	X	10021 Ashdale Lane	12/08/17	1,235	\$2,667.60	RS
	X	8750, 8711, 8717, 8723, 8729, 8741, 8747, 8753, 8759, 8765, 8771, 8777, 8783, 8789, 8795, 8801, 8807 Weston	12/08/15	52,641	\$113,704.56	CO
	X	8724 Big Rock Road	12/20/17	692	\$1,494.72	CFH
	X	8637, 8639, 8641, 8643 Fanita Drive	12/21/17	8,040	\$17,336.40	PA
TOTAL PAGE 1					\$681,183.74	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH MARCH 8, 2018**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8842 Olive Lane, Units 1-18	01/08/18	23,364	\$50,466.24	PA
	X	8866, 8867, 8872, 8875, 8878, 8884, 8887, 8890 Hightail Dr.	01/18/18	21,841	\$47,176.66	CO
	X	8504, 8505, 8507, 8508, 8509, 8639, 8641 Goldfield Ln	01/18/18	14,274	\$30,831.84	CO
	X	8850, 8851, 8855, 8856, 8859, 8860, 8861, 8862, 8865, 8866, 8869, 8870, 8873, 8874, 8877, 8878 Trailridge Ave	01/19/18	39,946	\$86,283.36	CO
	X	9448 Knowlton Court	01/29/18	552	\$1,192.32	CH
	X	8813, 8825, 8831, 8837, 8843, 8849, 8855, 8861, 8867, 8873 Weston Rd.	01/30/18	30,167	\$65,160.72	CO
	X	8901, 8905, 8909, 8913, 8917, 8921, 8925 Trailridge Ave.	01/30/18	23,934	\$51,697.44	CO
X		9336 Abraham Way	02/16/18	546	\$191.10	HC
	X	10080 Pebble Beach Drive	02/22/18	734	\$1,585.44	CO
	X	8896, 8897, 8902, 8903, 8908, 8909, 8914, 8915, 8920, 8926 Hightail Dr.	03/08/18	27,204	\$58,760.64	CO
	X	8502, 8508 Olivine Row, 8631, 8633, 8635, 8637 Boulder Vista	03/08/18	11,544	\$24,935.04	CO
TOTAL					\$1,099,464.54	

- *Additional square footage (total is over 500 square feet)
- **Fee Exempt - Senior / Elder Care Facility
- ***Fee Exempt - Less than 500 square feet
- ****Fee Exempt - Non-Habitable

Requests For Use Of Facilities - March 20, 2018						
Group	Location	Date	Days	Time	Attend	Fees Applied
Caion Park						
Cub Scout Pack 383 Den 1 (Bi-Weekly Meetings)	Classroom	3/7/18 - 5/16/18	Wednesday	6:30 pm - 7:30 pm	16	
Cajon Park School Celebration of Life (K. Rutherford)	Multi-Purpose	3/25/18	Sunday	10:00 am - 4:00 pm	300	
Superintendent's Office (Board Meetings)	Multi-Purpose	6/19/18 - 8/7/18	Tuesday	4:30 pm - 10:00 pm	60	
Carlton Hills						
Teachers/Parents (D.C. Trip Info Meeting)	Multi-Purpose	2/26/18	Tuesday	6:00 pm - 7:00 pm	85	
Carlton Oaks						
Pickwick Players (Play Rehearsals)	Multi-Purpose/Classroom	3/1/18 - 5/13/18	Mon - Thurs	6:00 pm - 10:00 pm	20	
Pickwick Players (Play Rehearsals)	Multi-Purpose/Classroom	3/1/18 - 5/13/18	Saturday	9:00 am - 2:00 pm	20	
PTA (After-School Choir)	Multi-Purpose	4/13/18 - 6/8/18	Friday	3:00 pm - 4:00 pm	40	
Chet F. Harritt						
Teachers/Parents (D.C. Trip Info Meeting)	Classroom	2/28/18	Wednesday	5:30 pm - 6:30 pm	40	
Boy Scout Pack 338 (Weekly Meetings)	Classroom	3/2/18 - 6/8/18	Friday	6:00 pm - 7:00 pm		
CYT @ School (Performing Arts Program)	Multi-Purpose	4/10/18 - 5/22/18	Tuesday	1:45 pm - 3:20 pm	20	
CYT @ School (Performing Arts Program - Showcase)	Multi-Purpose	5/29/18	Tuesday	5:30 pm - 8:00 pm	50	
Hill Creek						
CYT @ School (Performing Arts Program)	Multi-Purpose	9/14/17 - 5/31/18	Thursday	1:45 pm - 3:30 pm	20	
CYT @ School (Performing Arts Program - Showcase)	Multi-Purpose	11/3/17 - 6/1/18	Friday	5:00 pm - 8:00 pm	50	
Rio Seco						
Teachers/Parents (D.C. Trip Info Meeting)	Multi-Purpose	3/12/18	Monday	6:30 pm - 8:30 pm	40	
Educational Resource Center ERC (HSS Framework)	Multi-Purpose	8/7/18 - 8/9/18	Tues - Thurs	7:30 am - 3:30 pm	32	
Sycamore Canyon						
PTA (Shenmo Education)	Classroom	4/10/17 - 6/5/18	Tuesday	2:30 pm - 4:00 pm	10	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/9/2018
 Month 8 Week 3
 School Week 29

SCHOOL	REGULAR ED													SPECIAL ED													Total All						
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/09/18	03/10/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/09/18	03/10/17	# Diff	% Diff	03/09/18	03/02/18	# Diff	
Cajon Park		13	85	110	98	92	110	116	106	93	108	931	932	-1	-0.1%	6	10	7	7	5	10	9	14	8		76	77	-1	-1.3%	1007	1007	0	
Carlton Hills	19	23	66	75	72	70	59	49	48	62	66	609	581	28	4.8%	6	3	2	3	5	4	1	6	2		32	29	3	10.3%	641	639	2	
Carlton Oaks			72	79	83	75	70	94	74	128	94	769	760	9	1.2%	6	7	5	4	8	8	11	10	5		62	58	4	6.9%	831	834	-3	
Chet F. Harritt	17	23	82	78	86	74	71	51	50	55	58	645	659	-14	-2.1%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	645	644	1	
Hill Creek	19	25	98	85	93	77	81	79	63	75	62	757	762	-5	-0.7%	5	4	1	3	2	7	0	0	0		22	18	4	22.2%	779	782	-3	
Pepper Drive		20	93	115	105	89	137	111	102	103	88	963	962	1	0.1%	0	0	0	0	0	0	0	1	5	2		8	9	-1	-11.1%	971	973	-2
Prospect Ave.	17	20	70	65	63	83	55	70	50	43	56	572	587	-15	-2.6%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	572	572	0	
Rio Seco			91	109	98	110	108	120	119	93	98	946	951	-5	-0.5%	6	6	0	1	5	8	12	6	8		52	54	-2	-3.7%	998	996	2	
Sycamore Canyon	16	20	64	61	41	43	42	42	43	0	0	372	373	-1	-0.3%	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	372	374	-2	
SUBTOTAL	88	144	721	777	739	693	733	732	655	652	630	6564	6567	-3	0.0%	0	29	30	15	18	25	35	34	41	25	252	245	7	2.9%	6516	6521	-5	
Alternative School			1	2	4	2	1	1	3	7	5	26	36	-10	-27.8%																		
Santee Success												5	2	7	9	-2	-22.2%										0	0	0	0.0%	7	6	1
NPS												0	0																				
SUBTOTAL			1	2	4	2	1	1	3	12	7	33	45	-12	-26.7%	0	0	0	1	1	2	0	3	0	2	9	8	1	12.5%	42	41	1	
TOTAL	88	144	722	779	743	695	734	733	658	664	637	6597	6612	-15	-0.2%	0	29	30	16	19	27	35	37	41	27	261	253	8	3.2%	6858	6862	-4	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1008
Carlton Hills	0	6	647
Chet F. Harritt	0	8	653
Hill Creek	0	6	785
Prospect Ave.	0	7	579
Sycamore Canyon	63	8	443
Total PK/EAK	64	35	

Total Enrollment Including PK
6957

Schedule of Upcoming Events

Date	Event
March 20	Student Forum; 6:00 p.m., ERC (moved to April 17 meeting) Board Meeting; 7:00 p.m.
March 26 – April 6	Spring Break – Schools Closed
April 12	District Advisory Committee (DAC); 6:00 p.m., at ERC
April 13	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
April 17	Student Forum; 6:00 p.m., ERC Board Meeting; 7:00 p.m.
April 21 (Saturday)	Aloha 5k Fun Run & Walk; 8:00 a.m., Town Center Community Park <i>Sponsored by the Santee School District Foundation</i>
May 7	Communication Committee; 3:30 p.m., ERC Character Education and School Climate Committee; 5:00 p.m., at TBD
May 10	District Advisory Committee (DAC) and Special Education Advisory Committee; 6:00 p.m., at ERC
May 11	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
May 14	Wellness Committee; 3:30 p.m., at ERC
May 22	Salute to Excellence; 5:30 p.m. (honoree reception); 6:00 p.m. (program); Carlton Oaks Country Club
May 24	Budget Advisory Committee (BAC); 6:00 p.m., Charles E. Skidmore Administration Center
May 28	Memorial Day Holiday – Schools and Departments Closed
June 5	Board Meeting; 7:00 p.m.
June 6	Safety/Facilities Committee Meeting; 3:30 pm, at Charles E. Skidmore Administration Center
June 13	Last Day of School
June 14	Foundation Golf Classic, Carlton Oaks Country Club
June 19	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)

Reports and Presentations Item B.2.
Prepared by Dr. Kristin Baranski
March 20, 2018

Spotlight on Education: Rio Seco School

BACKGROUND:

Complex learning tasks, personalized instruction, and accessible technology are the foundations of Santee School District's educational program. Students are asked to think differently about solving problems, apply learning to real-world situations, and collaborate with peers. As students deepen their understanding of grade level standards and optimize their growth and performance multiple assessment measures, the vision of a high-quality instructional program becomes a reality.

Tonight, Principal Debra Simpson, and her team will spotlight student learning at Rio Seco School.

Agenda Item B.2.

Reports and Presentations Item B.3.

Spotlight: Pupil Services / Counseling
Presentation

Prepared by Tim Larson
March 20, 2018

BACKGROUND:

The District counseling program provides a variety of services to support students socially, emotionally, and academically. Our exceptional team of counselors have made great strides in meeting the needs of students across the district. The recent increase to our counseling program will allow many more students to benefit from these services.

Tonight, the Director, Community Collaborative, Meredith Riffel, and Coordinator of Pupil Services, John Schweller, will highlight our current program and where the program is heading in the future.

Agenda Item B.3.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
March 20, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 6, 2018, special and regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 6, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Elizabeth Kuhl and Alyssia Whitfield, 5th grade students from Carlton Oaks School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Cajon Park School

Mike Olander, Principal at Cajon Park School, expressed his gratitude for being allowed to share the wonderful things happening at Cajon Park School; and proceeded to introduce his team. Principal Olander shared the presentation would cover Performance Data; Professional Learning Focus: Engagement; Three (3) Pillars of Behavioral Interventions; and Mainstreaming.

Principal Olander shared the performance data showed gains in four, of the six areas, in language arts; and sustained and/or made gains in four, of the six, grade levels in mathematics. He mentioned in comparison to the 2015 school year data, Cajon Park is in the 94th percentile on the School Climate Index comparing all school in the state in the 2017 school year data. An increase from 84th percentile in 2015. Cajon Park is in the 97th percentile on the School Climate Index

comparing similar school in the state. This is an increase from 75th percentile in 2015. He shared the following slide that showed the specific areas where we are showing increases in a positive school climate.

School Climate Index Subscale Results

	SCI Scores			
	2015	2016	2017	Change
Overall Supports and Engagement	314	-	345	+31
High expectations and caring relationships	330	-	308	-22
Opportunities for meaningful participation	322	-	324	+2
Perceived school safety	311	-	343	+32
School connectedness	305	-	351	+46
Overall Low Violence and Substance Use	380	-	393	+13
Low physical violence perpetration	388	-	405	+17
Low physical/emotional violence victimization	385	-	378	-7
Low harassment and bullying	360	-	375	+15
Low substance use at school	396	-	404	+8

Other Indicators

Selected Student-Reported Indicators (California Healthy Kids Survey)

	2015	2016	2017	Change
Try hard on school work	81%	-	83%	+2
Truant more than a few times	3%	-	6%	+3
Feel a part of the school	58%	-	71%	+13
Safety at school	65%	-	77%	+12
Harassed or bullied at school	43%	-	30%	-13
Experienced chronic sadness/hopelessness	25%	-	14%	-11

Tiffani Brown, Curriculum Resource Teacher, shared this year's focus was student engagement. She explained the year-long professional learning focus on increasing student engagement has included active learning for teachers, demonstration models, Google classroom platform, focus on developing active and engaged classrooms, exploration of homework and classwork strategies, and opportunities to implement and revisit strategies. She shared all sessions end with teacher feedback on next steps; and read a few teacher feedback comments.

Principal Olander shared the Three (3) Tiers of Behavioral Support include Social Emotional Learning (SEL); Positive Behavior Interventions & Supports (PBIS); and Therapeutic Responses.

Kirsten Stretton, Counselor, shared her excitement on the work being done at Cajon Park around social and emotional learning. She shared the school is using a systematic approach (classroom learning, counseling support, school and community partnerships, and behavioral RTI/data) where every aspect is intertwined (i.e., using discipline data to drive their support services).


JoHanna Simko, Vice Principal, shared they have worked as an entire staff to implement a school-wide Positive Behavior Intervention and Support (PBIS) program. The entire staff received Trauma Informed and Circles training in August of 2016; and were offered the opportunity to attend restorative practices training. She mentioned that approximately 75% of the staff attended training and they continue to offer the opportunity for teachers to attend. Their goal is to have 100% of staff trained on restorative practices. Vice Principal Simko shared the school climate committee developed a behavior matrix that teaches students the expected behaviors. She explained the Majors vs Minor grid provides a framework for the teachers to manage discipline. An important component of Cajon Park's PBIS Program is data collection. Instead of an old-fashioned paper referral, Cajon Park is using a digital system to track behaviors; which allows to get the information more quickly and to track trends in their behavioral data. The school is tracking students who are repeating behaviors, where behaviors are taking place and frequency of these behavior concerns, etc. Vice Principal Simko shared that approximately every six (6) weeks, staff meets in teams, K-3 and 4th-8th, to review behavioral data and to determine action steps as an entire staff. The school has built behavioral analysis into their professional development schedule. Teachers look through data in grade levels and collaborate to identify

trends and determine positive behavior interventions. She shared this is also a component of their restorative practices tier of intervention.

Falcon Proud

	P Prepared	R Respectful	O Own Your Actions	U Unified	D Disciplined
Classroom	Arrive on time and with all materials.	Follow all classroom & school expectations. Follow school dress code.	Be active, ask questions and show you care.	Demand the highest performance of yourself and others.	Be a problem solver and resolve conflicts peacefully.
Hallways & Transitions	Wait for teachers before entering classrooms.	Keep hallways clean. Quiet voices. Respect learning in others classroom.	Go directly to and from destination. Keep hands, feet and objects to yourself.	Hang backpacks on hooks. Keep your school clean!	Walk in hallways and on school property. Use ramps and stairs correctly and safely.
Lunch Area	Listen and respond to signals. Know your lunch number. Sit at your assigned table.	Use quiet voices. Be polite. Keep it clean. Listen to supervisors.	Clean up your trash. Get food quickly and quietly. Stay in line.	Keep voices at a low level. Use good table manners. Wait to be excused.	Stay at your table and follow the guidance of the person in charge. Eat your own food.
Restrooms	Use during recess, lunch and breaks. Have a pass, sign, or agenda	Keep it clean. Respect others' privacy.	Use restroom quickly, quietly, and exit immediately.	Use trash cans. Report problems and damage.	Flush toilets & wash hands with soap. Be timely.
Office, Library & MPR	Bring all materials. Know why you are there. Have a slip for office.	Wait patiently & quietly. Use good manners.	Tell the truth. Return books & pay for lost books. Wait patiently.	Enter and exit quietly. Sit quietly & properly. Take care of books	Walk directly to and from. Be on best behavior.
Entrance & Exit to school	Bring all materials. Be on time!	Have a positive attitude!	Walk Wait in designated areas.	Wear clean and dress code friendly clothing.	Stay on sidewalks Sit quietly in assigned areas.
Playground	When bell rings freeze.	Treat others the way you want to be treated.	Return all equipment. Play fair and include everyone.	Put found items in Lost and Found.	Stay in supervised areas. Walk to and from.

Majors v Minors

Cajon Park Major/ Minor Behavior Grid				
	<u>Warning/Retach</u>	<u>Minor</u>	<u>Major</u>	<u>Expected Behavior</u> PROUD Behavior Grid
	Steps: 1. Teacher handled, 2. No documentation required 3. Teacher discretion for consequences and personal documentation	Steps: 1. Teacher handled 2. Teacher assigns own or building consequence. 3. Log using google form to track behaviors and communicate with admin.	Steps: 1. Teacher completes the referral form, 2. With teacher input admin. assigns consequence. 3. Admin. contacts parents. 4. Admin. communicates outcome with teacher and/or teaching team.	
Inappropriate Language	Offensive remarks or gestures in a casual manner inappropriate sexual connotations; <u>putdowns</u> to a particular subgroup.	Repeated pattern of any inappropriate language.	Swearing used to harass, intimidate, show defiance, create an unsafe climate.	Language that is socially appropriate and respectful
Fighting/ Physical Aggression/ Threats	Rough play	Pre-fight aggressive posturing, wrestling, bumping into others	Hitting or kicking; encouraging another to fight; retallating	-Respect for others' personal space -Walking away from and reporting possible conflicts
Defiance/Disrespect/ Noncompliance	Passive refusal to participate, extremely slow in response to request, testing the limit.	Ignoring reasonable request to stop low level disruption; overt refusal to participate	Repeated refusal, ignoring reasonable request that leads to escalation and/or to an unsafe situation	- Acting in a cooperative manner respectful of school and classroom expectations - Responding appropriately when addressed

Chasity Forster, Administrative Intern, shared their restorative practice approach sees conflict or misbehavior as an opportunity for students to learn about the consequences of their actions, to develop empathy with others, and experience how to make amends in such a way as to strengthen the community bonds that may have been damaged. A focus on harm done rather

than rule breaking. Administrative Intern Forster explained restorative circles is a process used to bring students together with the student/s responsible for the harm in a safe space. Within the circle, their conversations are real and students share real feelings using restorative questions and dialogue. She explained classroom circles are also a foundation of the process. All students at Cajon Park participate in circles. Students are able to connect and collaborate with others at much deeper levels. During classroom circles, students are developing relationships, building a community, working on conflict resolution, healing, support, and decision-making. Restorative practices cultivate a culture in which everyone feels like they belong. They build a particular sense of community in which every member at Cajon Park (students, teachers, parent volunteers, aides) feel that they are seen, heard, and respected.

Principal Olander shared that part of Cajon Park's therapeutic response is the Learning Based Consequences model. He explained that when a student has an unexpected behavior, staff's expectation is to teach them appropriate behavior and are provided with the necessary tools so if they are found in a similar situation they can appropriately respond with the expected behavior.

Brianna Medina, Special Day Class (SDC) Teacher at Cajon Park, shared that last year one of Cajon Park's SDC classes piloted an inclusion model where students began their day in their mainstreaming class and remained with their general education classroom across 50% of their school day. This resulted in improved general and special education student behavior; improved student self-esteem; access to general education class, collaborative grouping, and grade level activities; opportunities for general education teachers to provide more input at IEP meetings; and positive collaboration between Specialized Academic Instructors and General Education Teachers' resulting in meeting the needs of special education students. She explained that this year, Cajon Park has continued the inclusion model and significantly increased the amount of mainstreaming opportunities. Cajon Park's next steps are that all special education students have their own desks in their general education classroom to ensure a welcoming environment; and special education students attend assemblies and all other activities with their general education peers.

The Board expressed their appreciation to the Cajon Park team for their presentation.

3. Spotlight on Education: Carlton Oaks School

Andy Johnston, Principal at Carlton Oaks, shared the Carlton Oaks Family was very excited to have this opportunity to share and highlight the great things at Carlton Oaks School. He welcomed his team and self-introductions were conducted. Principal Johnston shared that at Carlton Oaks School, they believe in the education of the whole child; and consider the creative, social, emotional, physical and intellectual aspects of each individual student to be paramount to the school's mission and vision. He shared much of what being presented was a direct result of their efforts to align with that work. He explained Carlton Oaks would continue to refine and focus their intentions and action steps as they work toward the 360-degree development of each wonderfully complex Carlton Oaks student. He explained information would be presented around some of their most dearly held values; would share their instructional focus, creative arts focus, growth mindset perspective, and their continually evolving culture of caring and kindness.

Principal Johnston mentioned using the book, "Good to Great" written by Jim Collins, which he explained was provided by Dr. Lis Johnson during her tenure as Superintendent. He mentioned that using the Center for Educational Leadership's Five (5) Dimensions of Learning, a rubric built on the meta-analysis of best practice research, the Carlton Oaks faculty is focusing on Student Intellectual Engagement as an instructional focus. Through all curriculum and standards, you will find the common thread of "thinking, discussing, writing, synthesizing". Carlton Oaks believes in working to emphasize and reinforce opportunities for students in this area. Principal Johnston explained that the Carlton Oaks faculty members continue to meet in grade level and department professional learning teams to do the important work of analyzing student work, developing and organizing learning experiences to address learning needs, formatively assessing student growth and making decisions regarding future learning experiences. Staff is confident that by keeping their instructional focus at the forefront of their work, and by working together, they will see dramatic increases in achievement levels for all students.

Principal Johnston shared Carlton Oaks has a rich history of providing artistic and creative opportunities for students. He explained there is no shortage of research that promotes the

importance of creative, artistic expression and activity and its positive effects on learning. Aligning with the whole child focus, the faculty developed a multi-year creative arts focus to provide opportunities and direction for our students. One of the highlights include the resurgence of enrichment opportunities for all of our students through the Carlton Oaks Coalition of the Arts Program (COCOA). Students are given the opportunity to choose an artistic focus area to pursue and to enjoy artistic education in the area of visual, performing or media based arts. Students were given the opportunity to study ukuleles, recorders, dance, singing, visual arts including cartoon portraits, landscape portraits, and media arts such as photography and movie making. He commend the teachers for their extra efforts to provide these learning opportunities, and all of the work that goes into each lesson.

Principal Johnston mentioned a focus has been done around the work of Carol Dweck, and her seminal book regarding *Mindset*. He shared the importance of a Growth Mindset continues to be a focus at Carlton Oaks. Staff believes that a culture where mistakes are not only permissible, but encouraged, will develop a generation of challenge seekers and risk takers. Principal Johnston shared Carlton Oaks wants their students to pursue difficult problems and to embrace their inevitable failures as learning opportunities. Students are asked to remember that they do, not learn from their mistakes.

Leah Saunders, Vice Principal, shared all of the work has been supported through our Carlton Oaks "Culture of Caring." Staff is working to support and continue this work with input and guidance from our School Climate Committee. She shared the purpose of their climate committee is:

To promote school-wide norms, values, and expectations that support a socially, emotionally and physically safe campus in order to maintain optimal conditions for learning.

Vice Principal Saunders mentioned the Carlton Oaks' school climate growth began with the physical climate in our gardens. The District's Maintenance and Operations Department began the campus beautification work at Carlton Oaks. This included work on rose gardens, butterfly Gardens, and Kumeyaay Native gardens. In addition to this, the school was painted, blacktops were resurfaced, and a well was dug to provide water for gardens and campus cleaning. She shared not only did the District landscapers do an amazing job of setting the physical foundation of caring for Carlton Oaks, Chris Erwin, from Maintenance & Operations, spent time with students doing community service on weekends and helped set students up for success in building their own edible gardens.

Vice Principal Saunders shared the students and their community stepped up and did their part to raise funds for the gardens through Healthy Planet seed sales, Halloween candy buy-back, and a California Native Plant Society grant. She mentioned having a plan in place to help cover on-going costs and maintenance for the gardens with community recycling days and the support of the San Diego County Urban Corps.

Vice Principal Saunders shared the students have taken extraordinary efforts in caring for the physical climate of the school and this is translating to caring for the emotional and social growth as well. The gardens have become outdoor classrooms where students feel safe and comfortable on their campus. With this powerful model of teamwork, collaboration, and commitment, Carlton Oaks students have taken pride in the physical and emotional climate that they helped create.

She shared Julie Venolia, teacher at Carlton Oaks, worked to document the plants in the gardens and Carlton Oaks' application to the North American Butterfly Association has been accepted. Carlton Oaks is now officially recognized as having a certified butterfly garden providing the resources that increase the world's population of butterflies. In addition to this, Carlton Oaks will also be recognized as a San Diego Native Plant Garden site.

Teachers, campus aides, and Project SAFE have all worked with students to build a positive playground culture with consistent recess equipment, games and rules throughout their days. Carlton Oaks Kindness Week was an amazing opportunity for students to show that they cared for their school.

Principal Johnston expressed his gratitude towards the students, parents, and staff that attended the meeting in support of Carlton Oaks. The Board expressed their gratitude towards the Carlton Oaks family.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Acceptance of Donations, Grants, and Bequests
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.4. Approval of Western Environmental & Safety Technologies, Inc. for Asbestos Reporting Update per AHERA Regulations
- 2.5. Authorization to Solicit Informal Bids through CUPCCAC and Formal Bids for 2018-19 Deferred Maintenance Projects
- 2.6. Approval of Agreement with Vavrinek, Trine, Day & Co., LLP TD for Audit Services
- 3.1. Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services
- 3.2. Approval of Increase in Services Provided by Nonpublic Agency Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding between Santee School District and Managed Health Network (MHN) Government Services LLC for Military Family Life Counseling Program (MFLC) and Support Services for Military Students at PRIDE Academy and Sycamore Canyon Schools
- 4.3. Approval to Increase Work Hours for Classified Non-Management Position
- 4.4. Adoption of Resolution No. 1718-24 for Non-Reelection of Temporary Certificated Non-Management Employees
- 4.5. Approval of Short Term Position

President El-Hajj acknowledged, and expressed appreciation for, the \$3,000 donation, from the Santee Barnes & Noble, to Hill Creek School for library items. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of Contracts for Assistant Superintendents

Superintendent Baranski shared one of her goals was to provide organizational equity amongst the Assistant Superintendents. One of these ways was to make sure the three Assistant Superintendents have employment contracts, a common practice for school district of similar size. She explained Mr. Christensen has been on a contract since his employment in the District and she felt there should be equity amongst the three Assistant Superintendents because their work is valued equally. Superintendent Baranski shared the contracts have similar language and salary. She explained in the past, the Assistant Superintendents have followed the certificated management salary schedule and fell under the "me too" clause. She explained the "me too" clause meant that the Assistant Superintendents were provided the same salary increases as the certificated management staff; this would no longer be the case.

Superintendent Baranski shared the contracts contained a one percent (1%) increase, retroactive to July 1, 2017; and a two percent (2%) increase the subsequent years. She explained the

contract contained clauses that were tied to their performance and the Board's discretion on any necessary increase and/or decrease. Superintendent shared that Mr. Christensen's contract previously contained an annuity and that would now become part of his salary. Superintendent Baranski mentioned this would place the three Assistant Superintendents at the same salary rate. Member Burns mentioned he supported the organizational equity and it was important to note the contracts did not include a "me too" clause. He shared all of the Executive Council members play a vital role in negotiations and it eliminates the conflict of interest during the negotiations process. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. California School Boards Association (CSBA) 2018 Delegate Assembly Election

Superintendent Baranski reported it was time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly. President El-Hajj asked for Member Ryan's recommendation. Member Ryan recommended voting for representatives from National SD, Carlsbad USD, Grossmont Union HSD, Solana Beach SD, and Encinitas Union ESD. Member Ryan moved to cast their unit vote, of the aforementioned, to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. Approval of Second Interim Report

Karl Christensen, Assistant Superintendent of Business Services, shared information on the second interim report. Mr. Christensen explained figures were similar to those presented at the Budget Workshop and highlighted some of the funds. He provided the Board with a Snapshot of All (District) funds. Mr. Christensen referenced the Change in Fund Balance (line 22) and noted the change in the fund balance of -\$537,285, an operating deficit in the Unrestricted General Fund; and noted there was no structural deficit in the Restricted General Fund. He explained the -\$6,512 was an operating deficit; and noted the total Change in Fund Balance of -\$543,797 with the current assumptions.

Mr. Christensen mentioned the Child Development Fund (Fund 12) showed a minor surplus. He shared Administration was discussing possible one-time expenditures to expend some funds. Fund 13 (Cafeteria Fund) showed a reduction in fund balance of -\$176,735. Mr. Christensen explained that approximately \$70,000 of that was structural; and shared that a possible structural deficit might be forming. He shared working with Cathy Abel, Director of Child Nutrition, on reducing expenditures. Mr. Christensen explained Fund 14 (Deferred Maintenance) was expected to be spent to its entirety. The projected ending balance for Fund 17 (Special Reserve Fund) is projected to be \$2,970,684; and Special Reserve Fund 40 is projected to have an ending balance of \$4,399,624. He explained Fund 40 is a combination of Hill Creek's Solar Project Technology Reserve, Bus replacement reserve and Facility Needs Budget resources.

Mr. Christensen explained that Fund 25 (Capital Facilities) was ending with a Projected Ending Fund Balance of \$3,562,801. He shared Fund 25 was made up of former RDA Funds (approximately \$300,000); land sale proceeds (approximately \$2 million); and developer fees resources (approximately \$1.2 million). Fund 35 (County School Facilities) showed income of \$1,926,702; funds for the Pepper Drive School and Rio Seco School relocation projects.

He explained Enterprise Fund 63 are funds from Project SAFE and Yale. Mr. Christensen shared Project SAFE showed a Change in the Fund Balance of -\$260,047. He explained this was due to the payments on the portables at Pepper Drive and Rio Seco schools. Mr. Christensen shared that with the fee increase in Project Yale, the Projected Beginning Fund Balance was estimated at a little over \$1,000,000. The revenue projection has been downgraded to approximately \$870,000 based on the current situation through December - January. He explained that the primary reason for the reduction in revenue was due to reduction in enrollment. Mr. Christensen shared that

when the fee increase analysis presented to the Board in June, an approximate \$94,000 in ending surplus was projected in 2017-18. It is now an approximate \$1,600 surplus. Mr. Christensen mentioned Administration is looking at various options for addressing the issue.

2017-18

Snapshot All Funds

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	TU					
1	INCOME:								
2	LCCFF Sources	52,986,522	305,415	53,291,937	0	0	0		
3	Federal Revenue	50,000	2,519,803	2,569,803	0	1,643,806	0		41,364
4	Other State Revenue	2,178,612	3,397,364	5,575,976	312,557	112,443	0		
5	Other Local Revenue	991,891	3,837,680	4,829,571	987	676,607	2,510	38,847	43,630
6	Interfund Transfers In	20,170	0	20,170	0	0	535,000		1,729,781
7	Other Sources	0	0	0	0	0	0		0
8	Total Income	56,227,195	10,060,262	66,287,457	313,544	2,432,856	537,510	38,847	1,814,776
9	OUTGO:								
10	Certificated Salaries	24,816,377	5,810,103	30,626,480	89,419				
11	Classified Salaries	5,934,319	3,557,789	9,492,108	92,062	978,094	0		0
12	Employee Benefits	8,705,146	5,205,189	13,910,335	49,480	244,133	0		0
13	Books and Supplies	3,324,493	1,135,992	4,460,485	29,632	1,050,653	0		1,200
14	Services, Other Operating Expenses	3,077,048	2,240,272	5,317,320	16,533	111,302	575,783		439,744
15	Capital Outlay	165,665	270,923	436,588	0	100,239	53,491		576,415
16	Other Outgo	958,891	44,555	1,003,446	0	0	0		367,614
17	Transfers of Indirect/Direct Costs	-830,682	685,393	-145,289	20,119	125,170			
18	Interfund Transfers Out	1,729,781	0	1,729,781					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	8,883,441	-8,883,441	0	0	0			
21	Total Outgo	56,764,479	10,066,774	66,831,254	297,245	2,609,591	629,274	0	1,384,973
22	Change in Fund Balance	-537,285	-6,512	-543,797	16,299	-176,735	-91,764	38,847	429,803
23	Projected Beginning Fund Balance	14,325,701	390,516	14,716,215	5,057	589,323	95,639	2,931,837	3,969,821
24	Projected Ending Fund Balance	13,788,415	384,002	14,172,418	21,356	412,588	3,875	2,970,684	4,399,624
25	Committed Fund Balance	0	0	0			3,875		
26	Non-Spendable Fund Balance	467,001		467,001		55,481			
27	Restricted Fund Balance	0	384,002	384,002	21,356	357,108			
28	Assigned Fund Balance	238,200		238,200					4,399,624
29	Unassigned - Economic Uncertainty	2,004,938	0	2,004,938					
30	Remaining Unassigned	11,078,276	0	11,078,277	0	0	0	2,970,684	0

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2017-18

Snapshot All Funds

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
2	LCCFF Sources						
3	Federal Revenue						
4	Other State Revenue			2,515,330			
5	Other Local Revenue	0	1,265,467	9,000	3,245,687	890,418	2,355,269
6	Interfund Transfers In	0	398,000		0	0	0
7	Other Sources		0				
8	Total Income	0	1,983,467	2,524,330	3,245,687	890,418	2,355,269
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		0		2,001,508	579,833	1,421,675
12	Employee Benefits		0		578,250	186,153	390,097
13	Books and Supplies	0	4,349		184,225	39,994	144,231
14	Services, Other Operating Expenses	0	19,000		321,978	80,835	241,143
15	Capital Outlay	0	1,266,441	597,628			
16	Other Outgo		370,741				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		418,170		418,170
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	0	1,960,531	597,628	3,504,131	688,815	2,615,318
22	Change in Fund Balance	0	2,936	1,926,702	-258,444	1,803	-280,047
23	Projected Beginning Fund Balance	0	3,559,865	0	1,382,868	328,657	1,054,211
24	Projected Ending Fund Balance	0	3,562,801	1,926,702	1,124,424	330,260	794,164
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	3,562,801	1,926,702	1,124,424	330,260	794,164
28	Assigned Fund Balance						
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0

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Mr. Christensen explained the Projected Budget Summary (multi-year projection) showed assumptions previously discussed at the budget workshop. He shared that this included the transfers previously authorized by the Board; \$1,000,000 for Technology; \$1.7 million to the Bus Replacement Reserve; and \$300,000 for Deferred Maintenance. Mr. Christensen shared this did not include any compensation increases. He explained that based on the current assumptions, the multi-year projections showed a declining reserve percentage. The assumptions include COLA only increases for LCFF after 2018-19. Mr. Christensen explained that in 2019-20, the projection is full funding of the LCFF. The out-years show COLA only increases that are consistent with the Department of Finance and School Services of California projections. He clarified that the Second Interim, multi-year projections will go through 2019-20; and that upon adoption of the 2018-19 budget, the multi-year projections for the 2020-21 school year is added and that was the reason it was being included.

Mr. Christensen shared the Estimated Structural Surplus (Deficit) in 2017-18 shows a slight structural surplus that would continue into 2018-19; and then a possible structural deficit in 2019-20. He clarified these assumptions would change with other expenditure changes.

General Fund Multi-Year Projection Summary

2017-18 2nd Interim

#	Item	2016-17		2017-18		2018-19		2019-20		2020-21	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1	Beginning Fund Balance	12,665,955	966,446	\$14,325,701	\$390,515	\$13,788,415	\$384,002	\$11,146,043	\$80,000	\$8,957,201	\$80,000
2	Fund Balance Adjustments	0		(1)							
3	Total Income	\$56,256,333	\$9,545,800	\$56,227,195	\$10,060,262	\$59,535,621	\$9,040,216	\$58,971,588	\$9,040,081	\$60,520,439	\$9,040,081
4	Total Outgo	\$54,595,588	\$10,121,731	\$56,764,479	\$10,066,774	\$62,177,993	\$9,344,218	\$61,160,430	\$9,040,081	\$61,613,412	\$9,040,081
5	Change in Fund Balance	\$1,659,745	(\$575,931)	(\$637,283)	(\$86,512)	(\$2,842,371)	(\$304,002)	(\$2,188,842)	\$0	(\$1,092,972)	\$1
6	Ending Fund Balance	\$14,325,701	\$390,515	\$13,788,415	\$384,002	\$11,146,043	\$80,000	\$8,957,201	\$80,000	\$7,864,229	\$80,001
7	Total Reserves	\$14,966,588		\$16,053,897		\$13,416,233		\$11,231,645		\$10,142,044	
8	Reserve as % of Expenditures	23.13%		24.02%		18.76%		16.00%		14.35%	
9				Amount	Value	Amount	Value	Amount	Value	Amount	Value
10			COLA:	1.56%		2.51%		2.41%		2.80%	
11	Assumed LCFF Rev Increase (w/ ADA changes):			2.52%	\$1,313,849	5.68%	\$3,041,150	2.41%	\$1,362,564	2.67%	\$1,548,852
12	Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			1.87%	\$977,329	4.71%	\$2,518,681	2.18%	\$1,233,007	2.53%	\$1,467,470
13	*Included Annual Operating Cost Increase Impact to Unr GF:			4.71%	\$2,457,294	4.87%	\$2,608,507	3.93%	\$2,221,265	3.39%	\$1,965,020
14	Estimated Structural Surplus(Deficit):	\$1,272,942		\$640,474		\$551,344		(\$407,619)		(\$524,972)	
15			GAP Funding:	44.97%		G:SSC	100.00%	100.00%		100.00%	
16			1% Reserve Equivalent:	688,355		715,151		701,990		706,763	
17			1% LCFF Increase:	521,535		535,215		565,627		579,252	
18			1% Salary Increase Equivalent:	463,318		479,059		491,962		503,668	

* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

*Governor's Jan 2018 Proposal, including one-time funds
 *16-17 P2 ADA for all years
 *17-18 CalPADs EST UPC for all years
 *LCFF Full Funding 18-19, COLA increases thereafter
 *Add'l tsfrs for Tech, Bus, and DM

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Member Ryan moved approval of the Second Interim Report.

Motion: Ryan
 Second Fox
 Vote: 5-0

El-Hajj Aye Levens-Craig Aye
Fox Aye Ryan Aye
Burns Aye

2.2. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, shared the budget revision portion of the monthly financial report was what was previously presented for Second Interim. He shared the District ended the month of January with a cash balance in the General Fund of \$16 million and it is projected the District will be able to meet all of its financial obligations.

Motion: Ryan
 Second Levens-Craig
 Vote: 5-0

El-Hajj Aye Levens-Craig Aye
Fox Aye Ryan Aye
Burns Aye

2.3. Bond Reauthorization and Capital Improvement Program Projects

Superintendent Baranski provided a brief introduction of the item prior to Mr. Christensen's presentation. She shared being with the District for 20 years and recalled working with the Board in moving forward with propositions. Superintendent Baranski mentioned the Chet F. Harritt community had come forward to express their concerns on the remaining commitments. She shared Mr. Christensen had done a great job putting together a historical perspective as a refresher for everyone in attendance. Superintendent Baranski mentioned the data, going back to 2006, would assist as discussions move forward as to what to do next in terms of the CIP projects that have not been completed. She mentioned this item was being presented for informational purposes only; and clarified there may be a need for direction required prior to the March 20 meeting, which would be the next step in the timeline for the bond reauthorization. Member Burns shared it was unfortunate that some of the people that would benefit from the historical data were not present to listen to the presentation.

Mr. Christensen shared his presentation would include historical data, remaining CIP projects, and construction costs. He explained the need for direction on moving forward with bond reauthorization and the process; and the need to begin discussions of a project list that would be part of the bond reauthorization, if the District decided to move forward. Mr. Christensen explained there would be a need for other decision points required by the March 20 meeting. He shared one of those decision points included conducting a voter survey. Mr. Christensen explained a voter survey was conducted in June 2016; but mentioned a new survey may be beneficial before returning with a final resolution.

He shared the capital improvement program, a \$130 million program, was launched in November 2006 with the passage of Proposition R. Mr. Christensen shared the plan was the District would receive \$60 million in general obligation bond proceeds; \$45 million in State Facilities grants; issue \$20 million in Certificates of Participation; and \$5 million from developer fees land sale proceeds, and interest earnings. He mentioned the planned projects were as follows:

CIP: Planned Projects									
School	JH Bldg	LRC	Classrm Mod	HVAC	Electrical and Data	ADA Upgrades	Shade Structures	Play Equipmnt	Field/Lnd Imprvmt
Cajon Park	X	X	X	X	X	X	X	X	X
Carlton Hills	X	X	X	X	X	X	X	X	X
Carlton Oaks	X	X	X	X	X	X	X	X	X
Chet F Harritt	X	X	X	X	X	X	X	X	X
Hill Creek	X	X	X	X	X	X	X	X	X
Pepper Drive	X	X	X	X	X	X	X	X	X
PRIDE Academy		X	X	X	X	X	X	X	X
Rio Seco	X	X	X	X	X	X	X	X	X
Sycamore Canyon		X	X	X	X	X	X	X	X

Mr. Christensen explained the planned funding sources and the funding sources that have been used to date; and the complete and remaining projects. He clarified the "x" stood for completed projects and "yellow" squares were remaining projects. Mr. Christensen mentioned the classroom modernization at Pepper Drive was 90% complete because it still lacked cabinetry (a teaching wall) that was added to the other schools. He shared the electrical and data is in the process of being completed; and the ADA upgrades required the installation of an additional accessible ramp to be completed.

CIP: Sources Used

Planned Source	Amount
General Obligation Bond Proceeds	\$60.0 million
State Facilities Grants	\$45.0 million
Other Long-Term Debt (Certificates of Participation [COPS])	\$20.0 million
Other: Developer Fees, Land Sale Proceeds, Interest Earnings	\$5.0 million
Total	\$130.0 million

Used Source	Amount
General Obligation Bond Proceeds	\$44.6 million
State Facilities Grants	\$50.3 million
Other Long-Term Debt (Certificates of Participation [COPS])	\$20.0 million
Other: Developer Fees, Land Sale Proceeds, Interest Earnings, General Fund, Proposition 39 Energy Efficiency Funds, Grants	\$11.1 million
Total	\$126.0 million

\$15.4 million authorized but unissued

CIP: Completed Projects

School	JH Bldg	LRC	Classrm Mod	HVAC	Electrical and Data	ADA Upgrades	Shade Structures	Play Equipmnt	Field/Lnd Imprvmt
Cajon Park	X	X	X	X	X	X	X	X	X
Carlton Hills	X	X	X	X	X	X	X	X	X
Carlton Oaks	X	X	X	X	X	X	X	X	X
Chet F Harritt		X	X	X	X	X	X	X	X
Hill Creek	X	X	X	X	X	X	X	X	X
Pepper Drive	X	X	90%	X	X	99% (1 ramp)	X	X	X
PRIDE Academy			X	X	X	X	X	X	X
Rio Seco	X	X	X	X	X	X	X	X	X
Sycamore Canyon			X	X	X	X	X	X	X

Mr. Christensen shared the estimated projected cost of the remaining CIP projects. He clarified the projects were not being presented in any particular order. Mr. Christensen explained the estimated project cost for the two-story junior high building at Chet F. Harritt was \$14.3 million. He shared the remaining projects at Pepper Drive could not be quantified and were shown as "to be determined" or TBD because there is still a need to determine what additional projects are required. Mr. Christensen shared that Administration recommended moving forward with the three projects as part of the bond reauthorization list. He explained the primary reason for excluding Pepper Drive in the discussion was the three projects already exceeded \$15 million; and shared the learning resource centers at PRIDE Academy and Sycamore Canyon were estimated at \$6.5 million each. Mr. Christensen mentioned working with Christina Becker, Director of Maintenance & Operations and Facilities, on developing the estimated project costs.

He clarified the estimated project costs were determined by estimating a per-square foot cost and adding a percentage for soft costs (approximately 30%). Mr. Christensen explained the costs are not determined by any architectural plans or detail estimating. He shared actual plans would be necessary in terms of moving forward with the bond authorization to be able to reasonably estimate costs. Mr. Christensen shared that the District received a letter of termination on Monday, from the developer, for the Santee School site; and mentioned the Santee School site funds are uncertain at this time. He stressed this would need to be taken into consideration when developing the project list. Mr. Christensen clarified that does not mean the funds will not be available in the future. He shared the estimated project cost for the three projects was \$27.3 million.

Member Levens-Craig inquired on firms that would provide construction cost estimates and their cost. Mr. Christensen mentioned he is currently working on gathering names of firms that provide estimated project costs. He mentioned the plans for the learning resource centers already have Department of State Architecture (DSA) approval. The original plans for the junior high building at Chet F. Harritt have changed. He explained the Board approved changing the plans from a 10-classroom addition to an 8-classroom addition with the learning resource center on the bottom floor; and new plans have to be designed.

Remaining CIP Projects

Project	School	Estimated Hard Costs*	Estimated Soft Costs*	Estimated Project Cost*
New 2 story JH addition with LRC and PE; 8 permanent classrooms	Chet F Harritt	\$11.0m	\$3.3m	\$14.3m
Complete Modernization of existing classrooms and ADA upgrades	Pepper Drive	TBD	TBD	TBD
New Learning Resource Center	PRIDE Academy	\$5.0m	\$1.5m	\$6.5m
New Learning Resource Center	Sycamore Canyon	\$5.0m	\$1.5m	\$6.5m
Total		\$21.0m	\$6.3m	\$27.3m

*Unverified – Construction cost estimating needed

Mr. Christensen discussed the current and future sources for funding and the total needed to complete the remaining CIP projects. He mentioned the District has bond reauthorization funds of approximately \$15 million, approximately \$1.6 million of Renzulli funds, and \$1.2 million in developer fee funds that could be for the remaining CIP projects. Mr. Christensen explained that the bond reauthorization funds (if approved by voters), in combination the previously mentioned sources, would total approximately \$18 million; a good buffer for the project. He still recommended obtaining estimates. Mr. Christensen explained \$27.3 million in future sources are required. The District would need an additional \$12 million in funding. Mr. Christensen clarified the slide had been developed prior to the escrow being canceled on the former Santee School site property. He explained that without the \$12 million, the District has \$2.7 million to add to the bond reauthorization.

Mr. Christensen shared the following slide that reiterated why the District should move forward with a bond reauthorization. He explained the need to complete remaining projects. Mr. Christensen mentioned the debt management strategy plan (previously presented by Dale Scott, the District's Financial Advisory) contained the notion that if the District moved forward with the bond reauthorization, with short-term bonds (\$30 per hundred thousand), positioned the District ask voters to extend the tax rate in 2020 or 2022.

Mr. Christensen mentioned this item was being presented for informational purposes. He explained the needed to know if the Board still felt comfortable with moving forward with the bond reauthorization; and if the Board was comfortable with the three projects on the list; with the caveat that ballot language needs to be discussed and what is presented to the voters as projects that will be completed. Mr. Christensen mentioned the District needs to be clear that the cost of the three projects that remain is \$27 million; and that if the District only has the bond reauthorization funds and do not get the other funds, not all the projects may get completed. Mr. Christensen discussed conducting a voter survey and the correlation to the bond reauthorization timeline. He mentioned that if a voter survey was conducted, the results would be presented at the May 4th Board meeting. Mr. Christensen shared other items that would be presented for discussion and/or action at the March 20th meeting. Member Fox inquired on the cost of the survey. Mr. Christensen mentioned he would provide the Board with the cost prior to the March 20th meeting.

Remaining CIP Projects

Source	Thru 6-30-17	Future Source	Total Need
General Obligation Bond Proceeds	\$44.6 million	\$15.4 million	\$60.0 million
State Facilities Grants	\$50.3 million	TBD	\$50.3 million
Other Long-Term Debt (Certificates of Participation [COPS])	\$20.0 million		\$20.0 million
*Other: Developer Fees, Land Sale Proceeds , Interest Earnings, General Fund, Proposition 39 Energy Efficiency Funds, Grants	\$11.1 million	\$11.9 million	\$27.6 million
Total	\$126.0 million	\$27.3 million	\$160.1 million

Source	Currently Available	Anticipated	Total
Renzull Land Sale Proceeds	\$1.6 million		\$1.6 million
Santee Schl Site Land Sale Proceeds	\$0	\$11.0 million	\$11.0 million
Developer Fees	\$1.1 million		\$1.1 million
Total	\$2.7 million	\$11.0 million	\$13.7 million

Upon discussion, the Board asked Administration to continue moving forward with the process and provide their position on project priorities; inquire if there is interest from the second highest bidder of the former Santee School site property; cost of voter survey; and an estimated cost to conduct a construction cost estimate. President El-Hajj shared that in the future, Administration provide an estimated cost for repairs at Chet F. Harritt.

F. BOARD POLICIES AND BYLAWS

- 1.1. **First Reading: Revised Board Policy/ Administrative Regulation 3513.3, Tobacco-Free Schools**
 Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools was presented as a first reading. Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools, will return to the next meeting for a second reading and request for approval.
- 1.2. **First Reading: New Board Policy 3513.4, Drug and Alcohol Free Schools**
 New Board Policy 3513.4, Drug and Alcohol Free Schools is presented as a first reading. New Board Policy 3513.4, Drug and Alcohol Free Schools, will return to the next meeting for a second reading and request for approval.

1.3. First Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts

Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, was presented as a first reading. Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, will return to the next meeting for a second reading and request for approval.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns expressed his appreciation towards DiAnn Albert, Vice Principal at Chet H. Harritt, for the coordination of a successful art show. He mentioned being contacted by a community member that recommended the Board look into the *Chose Love Movement* curriculum by Jesse Lewis. Member Burns asked that Administration look into the program and share their perspective with the Board. He mentioned attending the Character Education and School Climate advisory meeting and inquired on the Board's preference on hearing the committee's recommendations. The Board asked that the committee present their recommendations to the Board for review. Member Burns shared attending the Chamber of Commerce awards ceremony. He asked the Board to allocate funds to Project SAFE to support their employee recognition program. It was the Board's consensus to allocate \$300 from the employee recognition account.

Member Ryan expressed her appreciation towards DiAnn Albert for her hard work in coordinating the art show.

Members Levens-Craig shared her visit to Chet F. Harritt. She shared her excitement and a picture of her new grandson.

Member El-Hajj shared participating in the Greater San Diego Reading Association Authors' Fair at Sycamore Canyon. She shared information on CSBA's Board Evaluation instrument that was discussed at one of her Masters In Governance sessions. She recommended the Board look into using the tool to provide a more thorough instrument. It was the Board's consensus to have Administration look into the instrument for possible use the following year. Member El-Hajj referenced using a Governance calendar in the past and mentioned it would be beneficial to use again.

Member Fox shared attending a joint conference with Santee City Council representatives, Marlene Best, City Manager, Vice Mayor Rob McNelis, and Council Member Stephen Houlahan. President El-Hajj and Superintendent Baranski were also present. He mentioned the group discussed development and their impact on schools. President El-Hajj mentioned it was a great meeting. She shared and discussed handouts, on projected developments, that were provided during their meeting. President El-Hajj shared the State of California enacted legislation on developments that limits city government authority; and limits development lawsuits. She shared the City of Santee is being "penalized" because of lack of growth in affordable housing. Member El-Hajj mentioned the Council Members were surprised to learn the teen center property by Chet F. Harritt was on Santee School District property. Superintendent Baranski shared they offered to meet twice a year.

Superintendent Baranski shared enjoying the Masters in Governance courses and looking forward to the upcoming sessions on the weekend.

Superintendent Baranski asked for follow-up from the Principals' meeting. The Board agreed they had great discussions. Member Burns asked that Administration keep the Board abreast of site discussions and plans on furniture. Superintendent Baranski shared a draft letter of support to the Broward County School Board for the recent tragedy at Marjory Stoneman Douglas High School. The Board asked that she move forward with mailing the letter.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

- Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Purpose: Potential Extended Contingency Period
Property: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Assistant Superintendent

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:13 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:55 p.m. and reported it was moved by President El-Hajj to authorize Administration to take steps to pursue contracting with the second highest bidder for sale of the Former Santee School Site.

<i>Motion:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

J. ADJOURNMENT

With no further business, the regular meeting of March 6, 2018 was adjourned at 10:55 pm.

Dustin Burns, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 6, 2018
MINUTES

Charles Skidmore
Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, President

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. MEETING WITH THE PRINCIPALS

The Board of Education met with the Principals to discuss school site budgets and 21st century learning environments.

D. ADJOURNMENT

The March 6, 2018 special meeting was adjourned.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 20, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel. Requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$929.00, with additional substitute costs of \$805.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 20, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Thursday, 03/08/18	Elisabeth Butler Heidi Rowan Kelly Carpenter	Carlton Hills School Carlton Hills School Carlton Hills School	Guided Reading Best Practices	SDCOE	\$115 \$115 \$115	\$65 \$65 \$65	Title I Title I Title I	This workshop will focus on guided reading best practices.
Tuesday, 03/20/18	Angelo Benedetto Teresa Elliott	Carlton Hills School Carlton Hills School	School Climate Conference	San Diego	\$0 \$115	\$65 \$65	Title I Title I	This workshop will provide strategies to build, measure, and plan for school climate and student engagement.
Friday, 03/23/18	Dianne Brown	Business Services	Preparing for the New Requirements of the School Facility Program	Ontario	\$0	\$511	Business Services	This workshop will provide preparation tools for the new State audit requirements that pertain to State bond funds.
Thursday, 05/17/18	Jennifer Sithideth Barbi Vogel Debra Shands	Cajon Park School Cajon Park School Cajon Park School	Crisis Intervention Training	El Cajon	\$115 \$115 \$115	\$31 \$31 \$31	Special Education Special Education Special Education	This workshop will provide behavior management system training designed to provide care and safety of disruptive students.

Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California

(NONE)

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2018:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-362046 TO 14-372726	\$510,881.07
0900	N/A	
1200	14-364788 TO 14-368662	\$24.03
1300	14-362051 TO 14-372722	\$104,707.46
1400	N/A	
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-362545 TO 14-367927	\$149,024.76
3500	14-370873	\$1,508.49
4000	14-362049 TO 14-370877	\$27,975.75
6300	14-362055 TO 14-372724	\$14,430.28
		\$808,551.84

Student Body Warrants issued for the period of February 2018:

\$1,525.00

Payroll Warrants issued for the period of February 2018:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,786,063.02
12 00	\$21,034.92
13 00	\$111,437.52
14 00	
25 18	
63 00	\$208,497.37
	\$5,127,032.83

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of February 2018 as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,937,109.67 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. There were no purchase order increases of 10% or more during the month of February 2018. The table below is a summary of total purchase orders by location for the month of February 2018:

AMOUNT	LOCATION
\$ 10,716.14	PEPPER DRIVE SCHOOL
\$ 14,335.57	CARLTON HILLS SCHOOL
\$ 4,178.54	SYCAMORE CANYON SCH
\$ 8,529.53	PROSPECT AVENUE SCH
\$ 2,606.44	CAJON PARK SCHOOL
\$ 2,544.38	CHET F HARRITT SCH
\$ 1,293.38	CARLTON OAKS SCHOOL
\$ 25,208.37	RIO SECO SCHOOL
\$ 3,837.26	HILL CREEK SCHOOL
\$ 94.03	SANTEE SUCCESS
\$ 168.00	BOARD OF EDUCATION
\$ 228.95	BUSINESS SERVICES
\$ 3,609.51	EDUCATIONAL SERVICES
\$ 2,432.32	SPECIAL EDUCATION
\$ 1,498.77	EDUCATIONAL PROJECTS
\$ 578.00	PUPIL SERVICES
\$ 275.55	DISTRICT LIBRARY
\$ 13,454.52	PROJECT SAFE
\$ 16,806.78	TECHNOLOGY SERVICES
\$ 1,147.12	OPERATIONS/CUSTODIAL
\$ 34,742.32	MAINTENANCE
\$ 17,712.69	TRANSPORTATION
\$ 153,900.75	FACILITIES MODERNIZATION
\$ 17,284.97	WAREHOUSE
\$ 124.73	CENTRAL KITCHEN
\$ 337,308.62	Total Purchase Orders–February 2018

RECOMMENDATION:

Administration recommends approval of purchase orders #0000004922 through #0000005120 issued February 1, 2018 through February 28, 2018.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$337,308.62 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2017-18

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF FEBRUARY 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
3547	7/25/2017	0100	CLARK SECURITY PRODUCTS	075	LOCK SUPPLIES FOR MAINTENANCE INCREASE ANNUAL AMOUNT	\$15,500.00 \$8,500.00 NEW TOTAL \$24,000.00
3579	7/28/2017	0100	DS SERVICES	003	DRINKING WATER INCREASE ANNUAL AMOUNT	\$250.00 \$175.00 NEW TOTAL \$425.00
3539	7/25/2017	0100	EWING IRRIGATION PRODUCTS	075	IRRIGATION SUPPLIES INCREASE ANNUAL AMOUNT	\$20,000.00 \$7,500.00 NEW TOTAL \$27,500.00
3450	7/13/2017	0100	VALLEY INDUSTRIAL SPECIALTIES	075	PLUMBING SUPPLIES INCREASE ANNUAL AMOUNT	\$2,000.00 \$2,000.00 NEW TOTAL \$4,000.00
3515	7/19/2017	0100	WASTE MANAGEMENT	075	REFUSE/TRASH REMOVAL INCREASE ANNUAL AMOUNT	\$47,000.00 \$1,851.00 NEW TOTAL \$48,851.00
3532	7/20/2017	0100	CITY ELECTRIC SERVICES	075	ELECTRICAL SUPPLIES INCREASE ANNUAL AMOUNT	\$3,000.00 \$7,500.00 NEW TOTAL \$10,500.00
3569	7/28/2017	0100	GLOBALSTAR	062	SATELLITE PHONE SERVICES INCREASE ANNUAL AMOUNT	\$550.00 \$550.00 NEW TOTAL \$1,100.00
3650	8/1/2017	0100	EL CAJON PRINT & TROPHY	092	OUTSOURCED PRINTING INCREASE ANNUAL AMOUNT	\$600.00 \$400.00 NEW TOTAL \$1,000.00
4020	9/12/2017	0100	KYOCERA	008	DUPLICATOR SUPPLIES INCREASE ANNUAL AMOUNT	\$1,748.00 \$400.00 NEW TOTAL \$2,148.00
3373	7/3/2017	0100	PEARSON	067	PROTOCOLS INCREASE ANNUAL AMOUNT	\$15,000.00 \$10,000.00 NEW TOTAL \$25,000.00

**PURCHASE ORDER LISTING
FEBRUARY 2018
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004925	2/1/2018	LIGHTSPEED TECHNOLOGIES INC	BATTERIES - PD	0100	\$ 90.51	002	PEPPER DRIVE SCHOOL
0000004926	2/1/2018	ERI REPRO	LG FORMAT PRINTING - PD RELO	2538	\$ 227.01	002	PEPPER DRIVE SCHOOL
0000004931	2/2/2018	SHEET MUSIC PLUS	CHOIR MUSIC - PD	0100	\$ 48.94	002	PEPPER DRIVE SCHOOL
0000004932	2/2/2018	US GAMES	PE SUPPLIES - PD	0100	\$ 1,388.97	002	PEPPER DRIVE SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 604.96	002	PEPPER DRIVE SCHOOL
0000005032	2/20/2018	HORNBLOWER CRUISES & EVENTS	ADMISSIONS	0100	\$ 7,189.30	002	PEPPER DRIVE SCHOOL
0000005050	2/22/2018	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERAS - PD	0100	\$ 915.88	002	PEPPER DRIVE SCHOOL
0000005074	2/26/2018	RHYME UNIVERSITY	EOY SUPPLIES - PD	0100	\$ 250.57	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 10,716.14	002	PEPPER DRIVE SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 116.36	003	CARLTON HILLS SCHOOL
0000004991	2/9/2018	AMAZON.COM	PE SUPPLIES	0100	\$ 573.11	003	CARLTON HILLS SCHOOL
0000004997	2/9/2018	SAFE-T-LITE	EQUIPMENT RENTAL	0100	\$ 87.68	003	CARLTON HILLS SCHOOL
0000005070	2/23/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 200.00	003	CARLTON HILLS SCHOOL
0000005090	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 1,500.00	003	CARLTON HILLS SCHOOL
0000005091	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 250.00	003	CARLTON HILLS SCHOOL
0000005092	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 250.00	003	CARLTON HILLS SCHOOL
0000005093	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005094	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005095	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005096	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005097	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005098	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005099	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005100	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005101	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005102	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005103	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005104	2/28/2018	SAFETYSIGN.COM	SAFETY SUPPLIES - CH	0100	\$ 358.42	003	CARLTON HILLS SCHOOL
0000005106	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005107	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005108	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005109	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005110	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005116	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 500.00	003	CARLTON HILLS SCHOOL
0000005117	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 1,000.00	003	CARLTON HILLS SCHOOL
0000005118	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 1,000.00	003	CARLTON HILLS SCHOOL
0000005119	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 250.00	003	CARLTON HILLS SCHOOL
0000005120	2/28/2018	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	0100	\$ 250.00	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 14,335.57	003	CARLTON HILLS SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 258.12	004	SYCAMORE CANYON SCH
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$ 173.97	004	SYCAMORE CANYON SCH
0000004973	2/8/2018	AMAZON.COM	BOOKS - SC	0100	\$ 294.27	004	SYCAMORE CANYON SCH
0000004977	2/8/2018	PIONEER VALLEY BOOKS	BOOKS - SC	0100	\$ 593.46	004	SYCAMORE CANYON SCH
0000004978	2/8/2018	AMAZON.COM	PE SUPPLIES	0100	\$ 168.09	004	SYCAMORE CANYON SCH
0000004992	2/9/2018	LITERACY EMPOWERMENT FOUNDATION	BOOKS - SC	0100	\$ 946.62	004	SYCAMORE CANYON SCH
0000004993	2/9/2018	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 326.37	004	SYCAMORE CANYON SCH
0000005087	2/27/2018	BEARCOM WIRELESS	2-WAY RADIOS - SC	0100	\$ 1,379.69	004	SYCAMORE CANYON SCH
0000005089	2/27/2018	FITNESS FINDERS INC	SUPPLIES - SC	0100	\$ 37.95	004	SYCAMORE CANYON SCH

0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	4,178.54	004	SYCAMORE CANYON SCH
0000004952	2/6/2018	GOPHER SPORT	PE SUPPLIES - PA	0100	\$	250.71	005	PROSPECT AVENUE SCH
0000005034	2/20/2018	DATEL SYSTEMS	HEADPHONES - PA	0100	\$	494.89	005	PROSPECT AVENUE SCH
0000005047	2/21/2018	GB'S FENCE COMPANY	FENCING - PA	0100	\$	365.27	005	PROSPECT AVENUE SCH
0000005051	2/22/2018	DATEL SYSTEMS	HEADPHONES - PA	0100	\$	2,980.00	005	PROSPECT AVENUE SCH
0000005073	2/26/2018	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	\$	3,745.66	005	PROSPECT AVENUE SCH
				TOTAL	\$	693.00	005	PROSPECT AVENUE SCH
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	69.02	006	CAJON PARK SCHOOL
0000004957	2/6/2018	TROXELL COMMUNICATIONS INC	PROJECTOR - CP	0100	\$	645.42	006	CAJON PARK SCHOOL
0000004975	2/8/2018	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	700.00	006	CAJON PARK SCHOOL
0000004976	2/8/2018	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	1,192.00	006	CAJON PARK SCHOOL
				TOTAL	\$	2,606.44	006	CAJON PARK SCHOOL
0000004960	2/7/2018	SAN DIEGO SYMPHONY	ADMISSIONS	0100	\$	330.00	007	CHET F HARRITT SCH
0000005011	2/14/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR REPAIRS - CFH	0100	\$	57.02	007	CHET F HARRITT SCH
0000005014	2/14/2018	SMART & FINAL	ELECTIVE FOOD SUPPLIES - CFH	0100	\$	100.00	007	CHET F HARRITT SCH
0000005015	2/14/2018	SMART & FINAL	ELECTIVE FOOD SUPPLIES - CFH	0100	\$	100.00	007	CHET F HARRITT SCH
0000005052	2/22/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CFH	0100	\$	696.36	007	CHET F HARRITT SCH
0000005053	2/22/2018	BOOMERS! EL CAJON	ADMISSIONS	0100	\$	757.00	007	CHET F HARRITT SCH
0000005076	2/26/2018	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	504.00	007	CHET F HARRITT SCH
				TOTAL	\$	2,544.38	007	CHET F HARRITT SCH
0000004922	2/1/2018	SAFETYSIGN.COM	SAFETY PATROL SUPPLIES - CO	0100	\$	414.93	008	CARLTON OAKS SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	243.81	008	CARLTON OAKS SCHOOL
0000004995	2/9/2018	AMAZON.COM	HY TONER FOR DELL C2660	0100	\$	53.82	008	CARLTON OAKS SCHOOL
0000005010	2/14/2018	ALLTECH IMAGING TECHNOLOGIES	LAMINATOR REPAIRS - CO	0100	\$	190.32	008	CARLTON OAKS SCHOOL
0000005044	2/21/2018	AMAZON.COM	CLASSROOM MATERIALS	0100	\$	59.40	008	CARLTON OAKS SCHOOL
0000005048	2/22/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR M&O	0100	\$	53.81	008	CARLTON OAKS SCHOOL
0000005065	2/22/2018	DIXIELINE LUMBER COMPANY	REPAIRS AT CO	0100	\$	221.59	008	CARLTON OAKS SCHOOL
0000005077	2/27/2018	SCHOOL NURSE SUPPLY INC	HEALTH OFFICE SUPPLIES - CO	0100	\$	39.08	008	CARLTON OAKS SCHOOL
0000005113	2/28/2018	LOWE'S STORE #1661	M&O SUPPLIES	0100	\$	2.63	008	CARLTON OAKS SCHOOL
0000005114	2/28/2018	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	0100	\$	13.99	008	CARLTON OAKS SCHOOL
				TOTAL	\$	1,293.38	008	CARLTON OAKS SCHOOL
0000004923	2/1/2018	TROXELL COMMUNICATIONS INC	PROJECTOR - RS	0100	\$	645.42	009	RIO SECO SCHOOL
0000004939	2/5/2018	FIRST	REGISTRATION FEES	0100	\$	225.00	009	RIO SECO SCHOOL
0000004940	2/5/2018	USS MIDWAY MUSEUM	ADMISSIONS	0100	\$	364.00	009	RIO SECO SCHOOL
0000004941	2/5/2018	USS MIDWAY MUSEUM	ADMISSIONS	0100	\$	364.00	009	RIO SECO SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	166.45	009	RIO SECO SCHOOL
0000005022	2/16/2018	TROXELL COMMUNICATIONS INC	PROJECTOR - RS	0100	\$	645.42	009	RIO SECO SCHOOL
0000005024	2/16/2018	DELL MARKETING L.P.	IMAGING DRUM - RS	0100	\$	40.93	009	RIO SECO SCHOOL
0000005036	2/20/2018	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	1,225.00	009	RIO SECO SCHOOL
0000005038	2/20/2018	ON TIME STRIPING	RE-STRIPING PLAYGROUNDS	4000	\$	450.00	009	RIO SECO SCHOOL
0000005068	2/23/2018	DAVE BANG ASSOCIATES INC	PLAY EQUIP - RS	0100	\$	9,533.65	009	RIO SECO SCHOOL
0000005069	2/23/2018	ZASUETA CONTRACTING INC.	PLAY EQUIPMENT INSTALL - RS	0100	\$	9,744.00	009	RIO SECO SCHOOL
0000005072	2/26/2018	GENERAL BINDING CORP	LAMINATOR - RS	0100	\$	1,804.50	009	RIO SECO SCHOOL
				TOTAL	\$	25,208.37	009	RIO SECO SCHOOL
0000004924	2/1/2018	SEHI COMPUTER PRODUCTS INC	REPLACEMENT LAMP - HC	0100	\$	258.60	010	HILL CREEK SCHOOL
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	378.06	010	HILL CREEK SCHOOL
0000004961	2/7/2018	AMAZON.COM	SCIENCE CLASSROOM SUPPLIES-HC	0100	\$	1,938.42	010	HILL CREEK SCHOOL
0000004966	2/8/2018	RIGHT RESPONSE FUNDRAISING	FUNDRAISER - HC	0100	\$	937.43	010	HILL CREEK SCHOOL
0000005018	2/16/2018	T-SHIRT MART	T-SHIRTS - HC	0100	\$	324.75	010	HILL CREEK SCHOOL
				TOTAL	\$	3,837.26	010	HILL CREEK SCHOOL
0000005115	2/28/2018	EWING IRRIGATION PRODUCTS	SUPPLIES - SSP GARDEN AT CP	0100	\$	94.03	016	SANTEE SUCCESS
				TOTAL	\$	94.03	016	SANTEE SUCCESS

0000005049	2/22/2018	ARLINE WOLFSON	GRAPHIC DESIGN SERVICES	0100	\$	168.00	060	BOARD OF EDUCATION
			TOTAL		\$	168.00	060	BOARD OF EDUCATION
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	164.88	064	BUSINESS SERVICES
0000005019	2/16/2018	FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIVERY SERVICES	0100	\$	18.57	064	BUSINESS SERVICES
0000005033	2/20/2018	DAILY JOURNAL CORPORATION	LEGAL AD	0100	\$	45.50	064	BUSINESS SERVICES
			TOTAL		\$	228.95	064	BUSINESS SERVICES
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	84.02	066	EDUCATIONAL SERVICES
0000004959	2/7/2018	ASCA	REGISTRATION FEES	0100	\$	578.00	066	EDUCATIONAL SERVICES
0000005016	2/14/2018	EDUCATIONAL TESTING SERVICES	PRE-ID LABELS	0100	\$	500.00	066	EDUCATIONAL SERVICES
0000005017	2/15/2018	SEHI COMPUTER PRODUCTS INC	WIRELESS PROJECTOR - ERC	0100	\$	767.18	066	EDUCATIONAL SERVICES
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	0100	\$	38.54	066	EDUCATIONAL SERVICES
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	0100	\$	41.77	066	EDUCATIONAL SERVICES
0000005071	2/23/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	1,600.00	066	EDUCATIONAL SERVICES
			TOTAL		\$	3,609.51	066	EDUCATIONAL SERVICES
0000004933	2/2/2018	TWO WAY DIRECT	2-WAY RADIOS - CP	0100	\$	835.06	067	SPECIAL EDUCATION
0000004937	2/5/2018	CRISIS PREVENTION INSTITUTE	TRAINING SUPPLIES	0100	\$	1,010.16	067	SPECIAL EDUCATION
0000004938	2/5/2018	HAWTHORNE EDUCATIONAL SERVICES INC	RATING FORMS	0100	\$	209.04	067	SPECIAL EDUCATION
0000004947	2/5/2018	GROUP VERTICAL	IPAD ACCESSORIES	0100	\$	18.61	067	SPECIAL EDUCATION
0000004948	2/5/2018	APPLE INC	IPADS & CASES	0100	\$	359.45	067	SPECIAL EDUCATION
			TOTAL		\$	2,432.32	067	SPECIAL EDUCATION
0000004951	2/6/2018	BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOKS - SC	0100	\$	969.39	068	EDUCATIONAL PROJECTS
0000004990	2/9/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CO	0100	\$	37.24	068	EDUCATIONAL PROJECTS
0000005111	2/28/2018	CAPSTONE PRESS	LIBRARY BOOKS - CFH	0100	\$	492.14	068	EDUCATIONAL PROJECTS
			TOTAL		\$	1,498.77	068	EDUCATIONAL PROJECTS
0000004959	2/7/2018	ASCA	REGISTRATION FEES	0100	\$	578.00	070	PUPIL SERVICES
			TOTAL		\$	578.00	070	PUPIL SERVICES
0000004990	2/9/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CO	0100	\$	275.55	071	DISTRICT LIBRARY
			TOTAL		\$	275.55	071	DISTRICT LIBRARY
0000004927	2/1/2018	SYSCO FOOD SERVICES OF	FOOD PURCHASES FOR PROJ. SAFE	6300	\$	2,034.76	072	PROJECT SAFE
0000004928	2/2/2018	ADVERTISING EDGE INC	T-SHIRTS - YALE	6300	\$	230.21	072	PROJECT SAFE
0000004929	2/2/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	121.69	072	PROJECT SAFE
0000004949	2/6/2018	AMAZON.COM	RELOCATION MOVES SUPPLIES - PD	6300	\$	397.62	072	PROJECT SAFE
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	6300	\$	627.52	072	PROJECT SAFE
0000004958	2/6/2018	SMART & FINAL	FOOD SUPPLIES FOR PROJ. SAFE	6300	\$	200.00	072	PROJECT SAFE
0000004965	2/8/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	345.00	072	PROJECT SAFE
0000004967	2/8/2018	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE	6300	\$	131.88	072	PROJECT SAFE
0000004968	2/8/2018	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR YALE	6300	\$	423.29	072	PROJECT SAFE
0000004969	2/8/2018	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR PROJECT SAFE	6300	\$	423.29	072	PROJECT SAFE
0000004970	2/8/2018	SMART & FINAL	FUNDRAISER SUPPLIES - PRSF	6300	\$	50.00	072	PROJECT SAFE
0000004971	2/8/2018	SMART & FINAL	FUNDRAISER SUPPLIES FOR PRSF	6300	\$	600.00	072	PROJECT SAFE
0000004972	2/8/2018	SMART & FINAL	SNACK SUPPLIES FOR PRSF	6300	\$	1,000.00	072	PROJECT SAFE
0000005013	2/14/2018	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE	6300	\$	503.94	072	PROJECT SAFE
0000005020	2/16/2018	TWO WAY DIRECT	2-WAY RADIOS - CP PR. SAFE	6300	\$	334.03	072	PROJECT SAFE
0000005023	2/16/2018	DELL MARKETING L.P.	LAPTOP - OST	6300	\$	1,067.27	072	PROJECT SAFE
0000005035	2/20/2018	SMART & FINAL	PROJ. SAFE SUPPLIES - PD	6300	\$	150.00	072	PROJECT SAFE
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$	611.21	072	PROJECT SAFE
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$	1,508.49	072	PROJECT SAFE
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$	2,403.29	072	PROJECT SAFE
0000005042	2/20/2018	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	\$	91.03	072	PROJECT SAFE
0000005043	2/20/2018	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	100.00	072	PROJECT SAFE
0000005078	2/27/2018	SMART & FINAL	FOOD SUPPLIES - PROJ. SAFE	6300	\$	100.00	072	PROJECT SAFE
			TOTAL		\$	13,454.52	072	PROJECT SAFE
0000005039	2/20/2018	CITY ELECTRIC SUPPLY	JUNCTION BOXES (PA SYSTEM)	4000	\$	212.33	073	TECHNOLOGY SERVICES

0000005105	2/28/2018	EPLUS TECHNOLOGY INC.	ANNUAL PROFESSIONAL SERVICES	0100	\$	7,000.00	073	TECHNOLOGY SERVICES
0000004947	2/5/2018	GROUP VERTICAL	IPAD ACCESSORIES	0100	\$	1,067.59	073	TECHNOLOGY SERVICES
0000004948	2/5/2018	APPLE INC	IPADS & CASES	0100	\$	2,875.55	073	TECHNOLOGY SERVICES
0000004974	2/8/2018	DELL MARKETING L.P.	LAPTOPS	0100	\$	5,507.27	073	TECHNOLOGY SERVICES
0000005088	2/27/2018	SEHI COMPUTER PRODUCTS INC	LAPTOP BATTERY - PD	0100	\$	72.02	073	TECHNOLOGY SERVICES
0000005112	2/28/2018	SEHI COMPUTER PRODUCTS INC	LAPTOP BATTERY - PD	0100	\$	72.02	073	TECHNOLOGY SERVICES
				TOTAL	\$	16,806.78	073	TECHNOLOGY SERVICES
0000004996	2/9/2018	LOWE'S STORE #1661	SUPPLIES FOR EQUIP REPAIRS	0100	\$	59.26	074	OPERATIONS/CUSTODIAL
0000004979	2/9/2018	WASTE MANAGEMENT OF EL CAJON -	SURPLUS DISPOSAL - ROLL OFFS	0100	\$	1,087.86	074	OPERATIONS/CUSTODIAL
				TOTAL	\$	1,147.12	074	OPERATIONS/CUSTODIAL
0000004962	2/7/2018	CLARK SECURITY PRODUCTS,	LOCK SUPPLIES	0100	\$	799.76	075	MAINTENANCE
0000004988	2/9/2018	KIRK PAVING, INC	NEW RAMP - SC DUE TO STORMS	0100	\$	11,850.00	075	MAINTENANCE
0000004989	2/9/2018	A&D FIRE SPRINKLERS INC.	BACKFLUSH ALL SITES	0100	\$	640.00	075	MAINTENANCE
0000004994	2/9/2018	COOLBOX PORTABLE STORAGE	STORAGE FOR FLOOD AT ERC	0100	\$	204.73	075	MAINTENANCE
0000004998	2/9/2018	COMMERCIAL & INDUSTRIAL	ROOFING REPAIRS AT M&O BLDG	0100	\$	4,787.00	075	MAINTENANCE
0000005007	2/14/2018	AMS	CEILING TILES	0100	\$	598.17	075	MAINTENANCE
0000005008	2/14/2018	RAYO WHOLESALE INC	SUPPLIES FOR REPAIRS	0100	\$	21.53	075	MAINTENANCE
0000005025	2/16/2018	GEARY PACIFIC SUPPLY	HVAC SUPPLIES	0100	\$	50.25	075	MAINTENANCE
0000005026	2/16/2018	DECKER EQUIPMENT	SUPPLIES FOR REPAIRS	0100	\$	326.49	075	MAINTENANCE
0000005027	2/16/2018	AMAZON.COM	SAFETY SUPPLIES - M&O	0100	\$	1,846.62	075	MAINTENANCE
0000005037	2/20/2018	SCHOOL HEALTH CORPORATION	AED SUPPLIES - M&O	0100	\$	140.10	075	MAINTENANCE
0000005038	2/20/2018	ON TIME STRIPING	RE-STRIPING PLAYGROUNDS	0100	\$	250.00	075	MAINTENANCE
0000005045	2/21/2018	HI-TECH AIR CONDITIONING	ERC/HVAC (PROP 39) REPLACEMENT	0100	\$	4,589.00	075	MAINTENANCE
0000005046	2/21/2018	ATI	WATER DAMAGE REPAIRS - PA	0100	\$	6,054.90	075	MAINTENANCE
0000005047	2/21/2018	GB'S FENCE COMPANY	FENCING - PA	0100	\$	400.00	075	MAINTENANCE
0000005063	2/22/2018	COMPETITIVE METALS INC	SUPPLIES FOR M&O STOCK	0100	\$	45.33	075	MAINTENANCE
0000005064	2/22/2018	GRAINGER	SUPPLIES FOR M&O	0100	\$	95.96	075	MAINTENANCE
0000004963	2/7/2018	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	0100	\$	1,778.56	075	MAINTENANCE
0000005040	2/20/2018	KRC ROCK INC	GROUNDS SUPPLIES	0100	\$	263.92	075	MAINTENANCE
				TOTAL	\$	34,742.32	075	MAINTENANCE
0000004945	2/5/2018	CUSTOM AUTO WRAP	BUS SIGNAGE	0100	\$	105.06	076	TRANSPORTATION
0000004946	2/5/2018	PENSKE FORD	REPAIRS & SUPPLIES	0100	\$	76.59	076	TRANSPORTATION
0000004946	2/5/2018	PENSKE FORD	REPAIRS & SUPPLIES	0100	\$	3,859.78	076	TRANSPORTATION
0000004948	2/5/2018	APPLE INC	IPADS & CASES	0100	\$	359.45	076	TRANSPORTATION
0000004953	2/6/2018	KIRKS RADIATOR	REPAIRS TO BUCKET TRUCK	0100	\$	3,489.81	076	TRANSPORTATION
0000004954	2/6/2018	O'REILLY AUTO PARTS	PARTS - BUS REPAIRS	0100	\$	32.97	076	TRANSPORTATION
0000004955	2/6/2018	A-Z BUS SALES, INC.	PARTS - BUS REPAIRS	0100	\$	51.30	076	TRANSPORTATION
0000004956	2/6/2018	MARK'S AUTO GLASS SERVICE	BUS WINDOW REPAIRS	0100	\$	519.15	076	TRANSPORTATION
0000004980	2/9/2018	KIRKS RADIATOR	BUS REPAIRS	0100	\$	110.00	076	TRANSPORTATION
0000004981	2/9/2018	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	82.15	076	TRANSPORTATION
0000004982	2/9/2018	SNAP-ON TOOLS	SHOP SUPPLIES	0100	\$	304.88	076	TRANSPORTATION
0000004983	2/9/2018	CUSTOM AUTO WRAP	BUS SIGNAGE	0100	\$	51.18	076	TRANSPORTATION
0000004984	2/9/2018	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	0100	\$	214.20	076	TRANSPORTATION
0000004985	2/9/2018	CROWN LIFT TRUCKS	EQUIPMENT REPAIRS	0100	\$	398.75	076	TRANSPORTATION
0000004986	2/9/2018	TIRE CENTERS, LLC	TIRES	0100	\$	1,652.17	076	TRANSPORTATION
0000004987	2/9/2018	EXPRESS PERFORMANCE CENTER	SUPPLIES FOR REPAIRS	0100	\$	36.53	076	TRANSPORTATION
0000005054	2/22/2018	DEPARTMENT OF MOTOR VEHICLES	VEHICLE CODE BOOKS	0100	\$	48.00	076	TRANSPORTATION
0000005055	2/22/2018	ROADONE	TOWING SERVICES	0100	\$	440.00	076	TRANSPORTATION
0000005056	2/22/2018	EXPRESS PERFORMANCE CENTER	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	263.83	076	TRANSPORTATION
0000005057	2/22/2018	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	0100	\$	112.96	076	TRANSPORTATION
0000005058	2/22/2018	AUTO-AIR-MARINE-ELECTRIC	BUS REPAIRS	0100	\$	466.40	076	TRANSPORTATION
0000005059	2/22/2018	KIRKS RADIATOR	SUPPLIES FOR BUS REPAIRS	0100	\$	250.11	076	TRANSPORTATION
0000005060	2/22/2018	PECK'S HEAVY FRICTION INC	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	101.29	076	TRANSPORTATION

0000005061	2/22/2018	PENSKE FORD	VEHICLE REPAIRS	0100	\$	2,448.21	076	TRANSPORTATION
0000005062	2/22/2018	TIRE CENTERS, LLC	SUPPLIES FOR BUS REPAIRS	0100	\$	2,107.44	076	TRANSPORTATION
0000005066	2/23/2018	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$	130.48	076	TRANSPORTATION
				TOTAL	\$	17,712.69	076	TRANSPORTATION
0000004930	2/2/2018	DAVE BANG ASSOCIATES INC	PLAYGROUND STRUCTURE - PA	4000	\$	20,797.84	077	FACILITIES MODERNIZATION
0000004934	2/2/2018	ZASUETA CONTRACTING INC.	INSTALLATION SVCS AT PRIDE	4000	\$	13,225.00	077	FACILITIES MODERNIZATION
0000004935	2/2/2018	DAVE BANG ASSOCIATES INC	PLAY STRUCTURE - RIO SECO	4000	\$	20,927.94	077	FACILITIES MODERNIZATION
0000004936	2/2/2018	ZASUETA CONTRACTING INC.	INSTALLATION SVCS - RIO SECO	4000	\$	14,000.00	077	FACILITIES MODERNIZATION
0000004942	2/5/2018	DAVE BANG ASSOCIATES INC	PRIMARY PLAY STRUCTURE - RS	4000	\$	19,928.98	077	FACILITIES MODERNIZATION
0000004943	2/5/2018	ZASUETA CONTRACTING INC.	INSTALLATION SVCS - RS	4000	\$	13,200.00	077	FACILITIES MODERNIZATION
0000004944	2/5/2018	STUDIO WC ARCHITECTURE	A&E SVCS:DO/HVAC/CEILING/LIGHT	4000	\$	6,138.00	077	FACILITIES MODERNIZATION
0000004964	2/8/2018	GOLDEN TRIANGLE	SURVEY WORK - RS	2538	\$	5,392.00	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	18.31	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005021	2/16/2018	TURPIN & RATTAN	ENGINEERING SVCS - SOLAR	4000	\$	9.17	077	FACILITIES MODERNIZATION
0000005041	2/20/2018	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	3500	\$	1,508.49	077	FACILITIES MODERNIZATION
0000005075	2/26/2018	STUDIO WC ARCHITECTURE	A&E SERVICES - ERC ROOF/HVAC	1400	\$	38,700.00	077	FACILITIES MODERNIZATION
				TOTAL	\$	153,900.75	077	FACILITIES MODERNIZATION
0000004999	2/14/2018	INTERBORO PACKAGING CORPORATION	INVENTORY REPLENISHMENT	0100	\$	148.16	078	WAREHOUSE
0000005000	2/14/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	492.54	078	WAREHOUSE
0000005001	2/14/2018	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	6,720.37	078	WAREHOUSE
0000005002	2/14/2018	NASCO MODESTO	INVENTORY REPLENISHMENT	0100	\$	159.04	078	WAREHOUSE
0000005003	2/14/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	67.97	078	WAREHOUSE
0000005004	2/14/2018	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	660.39	078	WAREHOUSE
0000005005	2/14/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	199.44	078	WAREHOUSE
0000005006	2/14/2018	US GAMES	INVENTORY REPLENISHMENT	0100	\$	665.12	078	WAREHOUSE
0000005028	2/16/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	65.60	078	WAREHOUSE
0000005029	2/16/2018	GLOBAL INDUSTRIAL	INVENTORY REPLENISHMENT	0100	\$	122.01	078	WAREHOUSE
0000005030	2/16/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	516.24	078	WAREHOUSE
0000005031	2/16/2018	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	72.15	078	WAREHOUSE
0000005079	2/27/2018	INTERBORO PACKAGING CORPORATION	INVENTORY REPLENISHMENT	0100	\$	148.16	078	WAREHOUSE
0000005080	2/27/2018	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	209.74	078	WAREHOUSE
0000005081	2/27/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	3,406.25	078	WAREHOUSE
0000005082	2/27/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,697.06	078	WAREHOUSE
0000005083	2/27/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	538.48	078	WAREHOUSE
0000005084	2/27/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	393.12	078	WAREHOUSE
0000005085	2/27/2018	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	\$	699.57	078	WAREHOUSE
0000005086	2/27/2018	GLOBAL INDUSTRIAL	INVENTORY REPLENISHMENT	0100	\$	303.56	078	WAREHOUSE
				TOTAL	\$	17,284.97	078	WAREHOUSE
0000004950	2/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	1300	\$	56.61	090	CENTRAL KITCHEN
0000005009	2/14/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR REPAIRS	1300	\$	68.12	090	CENTRAL KITCHEN
				TOTAL	\$	124.73	090	CENTRAL KITCHEN

Grand Total \$ 337,308.62

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
March 20, 2018

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #24502 through #22503, and #24600 through #24602 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$4,882.80 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
02/22/18	22502	Greater SD Science & Engineering Fair	Registration for 6 Carlton Hills students	300.00
02/26/18	22503*	Brennan Segura	Off Cycle Paycheck	1,885.64
03/02/18	22600	Legoland California Resort	YALE Tickets for Spring Break	2,125.00
03/06/18	22601	WalMart	Lorene Foster - Assistance for family in need	150.00
03/06/18	22602	Dept of Industrial Relations-CAL/OSHA	Required Payment	420.00

Total Checks Written **\$4,880.64**

January, 2018 Bank Fee 1.21
 February, 2018 Bank Fee 0.95

Total to be Reimbursed **\$4,882.80**

Total to Deduct from Future Reimbursement

*Last number in check series

Consent Item D.2.5.
 Prepared by Karl Christensen
 March 20, 2018

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Support the Journey to Success Awards	\$500.00	Sycamore Canyon PTA	Sycamore Canyon School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$500.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$500.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consultant / General Service Provider Report March 20, 2018

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Mowayne Francis	General Service Provider	8th Grade Dinner Dance DJ Services	06/11/18	\$300.00 (not to exceed)	Rio Seco	Independent Contractor
Chris Rubio Productions	General Service Provider	Assembly	07/24/18	\$1,000.00 (not to exceed)	PRIDE Academy	Independent Contractor

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement for the 2017-18 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon School	3.6	80	\$0.5450	\$156.96
Total:				\$156.96

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$156.96 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
Obsolete Instructional Materials	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
All Other Personal Property	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	EA	Portable Building formerly occupied by Chamber of Commerce	Former Santee School Site	Former Santee School Site	Poor	\$1.00

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$1.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income estimated at \$1.00, if buyer can be identified to remove building. Otherwise, building will be demolished.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.3.1.

Approval of Contract for Guided Language Acquisition Design (GLAD) Training

Prepared by Dr. Stephanie Pierce
March 20, 2018

BACKGROUND:

During the 2017-18 school year, we identified the need to build capacity for teachers around supports for our English Language Learners and language acquisition. Language Arts Specialists, Curriculum Resource Teachers, and an additional two teachers per school site will receive training through Orange County Department of Education (OCDE) Project Guided Language Acquisition Design (GLAD).

The training will begin with a two-day Research and Theory training on June 5-6, 2018. Participants will then complete Tier 1 Training in the 2018-19 school year.

Two-Day Research & Theory Workshop (Part I of training) - June 5-6, 2018

- Following the Joyce and Showers model, participants are introduced to the theoretical and research base of the model, engage in dialogue around current pedagogy and learn strategies that promote academic discourse and literacy success for all students. The strategies support learners in achieving grade level standards.

Classroom Demonstration Lessons (Part II of training) - September 25-28 for K-3, January 8-11 for 4-8

- Following the Two-Day Research & Theory Workshop, participants attend a demonstration week observing the model and strategies being implemented in a regular classroom, during the morning. Afternoons are used for collaboration, processing and to allow teachers "hands-on" planning. Student and teacher unit materials are included.

RECOMMENDATION:

Administration recommends approval of the contract for OCDE Project GLAD training.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Implement a professional development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The total cost of the Project GLAD professional development for 31 teachers paid from Title III funding will be:

Training	\$31,775
Materials	\$1,550
<u>Estimated Substitute Costs for six release days</u>	<u>\$18,000</u>
Total Cost	\$51,325

STUDENT ACHIEVEMENT IMPACT:

Professional development around research proven strategies to support English Learners will provide teachers with the tools they need to scaffold instruction to meet student needs. This training meets the requirements of our Title III plan.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

**CONTRACT FOR
Santee School District
Ms. Dawn Minutelli, Director of Curriculum and Assessment
9625 Cuyamaca Street, Santee, CA 92071
OCDE Project GLAD® Training for 2017-2018 School year**

PURPOSE: During the 2017-2018 school year and 2018-2019, **31** Participants will complete Tier 1 Training.

Two-Day Research & Theory Workshop (Part I of training)- DATES: June 5-6, 2018

Following the Joyce and Showers model, participants are introduced to the theoretical and research base of the model, engage in dialogue around current pedagogy and learn strategies that promote academic discourse and literacy success for all students. GLAD Strategies will be aligned to CCSS standards and to the California ELD Standards.

Demonstration Session (Part II of training). Following the Two-Day Research & Theory Workshop, participants attend a demonstration week observing the model and strategies being implemented in a regular classroom, during the morning. Afternoons are used for collaboration, processing and to allow teachers "hands-on" planning. Student and teacher unit materials are included. In the afternoons, teachers will have opportunities to collaborate, process, plan and prepare GLAD units.

DATES: Demonstration Dates: TBD

4-day Classroom Demonstration

Santee School District School will provide Project GLAD Trainers Gloria Velarde and Lorena Beifuss with a school site location, assigned demonstration grade level, and classroom number 60 days prior to the demonstration training date. OCDE Project GLAD® trainers Gloria Velarde and Lorena Beifuss will select a standards-based unit in collaboration with the administration, 30 days in advance of demonstration and will provide teacher materials for this Demonstration. In case of cancellation, trainers need to be notified at least 60 days in advance or cost for the amount of hours spent on prep time (rate of \$100.00 per hour) plus teacher materials will be invoiced to district by both trainers

COSTS: Training Fees:

31 participants @ \$1,025.00 per participant	\$ 31,775.00
TOTAL PROPOSAL	\$ 31,775.00
TOTAL:	\$31,775.00

Learning Guide (Training Binder): @\$45.00 per participant will be purchased through the OCDE Project GLAD® store and will be ordered by OCDE Project GLAD® trainers. A P.O. will be sent by the Santee School District to the Orange County Department of Education once they have been ordered.

NOTE: *The Santee School District must give a 30-day notice to change the number of teachers being trained. The Santee School District will be charged for the number of teachers stated on this proposal. If number increases at any time, a 30 day notification must be provided so that teacher materials can be prepared.*

Please sign this contract and return an electronic copy of this contract to Lorena Beifuss and Gloria Velarde before training commences.

Signature of Contract Acceptance: _____ Date: _____

Consent Item D.3.2.

Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy

Prepared by Dr. Stephanie Pierce
March 20, 2018

BACKGROUND:

As part of a student’s Individual Education Program (IEP), occupational therapy is necessary for some students with disabilities to demonstrate educational progress. Currently, there is one Santee School District posting for 0.5 Occupational Therapist. Until a permanent employee is hired, Spot Kids Therapy is able to provide 0.5 FTE to fully support our needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with SPOT Kids Therapy for a 0.5 FTE occupational therapist for the term of March 20, 2018 through June 30, 2018. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

FTE	Hourly Rate	Hours Per Day	Days Per Year	Total
0.5	\$75	8.0	30	\$ 18,000

STUDENT ACHIEVEMENT:

Occupational therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Da Silva, Catriona	Carlton Hills	IV-01	\$0.00	\$50,504.00	03-05-18 to 06-12-18
2. Howard, Gayle	Chet F. Harritt	V-10	\$0.00	\$73,745.00	03-05-18 to 06-12-18

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Ryan, Lisa	Cajon Park	III-01	Resignation	06-13-18

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Denison, Stacy	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs	\$0.00	\$1,184.31	03-05-18
2. Holiman, Shawnee	Hill Creek	Project SAFE Assistant 17 A / 3.92 hrs	\$0.00	\$1,091.23	03-08-18
3. Hoskins, Myrtle	Pepper Drive / Sycamore Canyon	Instructional Assistant, Special Ed I 20 A / 5.0 hrs	\$0.00	\$1,611.88	03-02-18
4. Singh, Nicholas	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 5.5 hrs	\$0.00	\$1,861.06	02-26-18
5. Smith, Jessa	Cajon Park	Campus Aide CA A / 2.0 hrs	\$0.00	\$476.67	03-06-18
6. Walter, Angela	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs	\$0.00	\$1,015.13	03-12-18

Classified Staff (cont.)

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Martin, Jan	Cajon Park	Instructional Assistant, Special Ed I 20 E / 3.0 hrs	Personal	Approve	04-09-18 to 06-12-18
2. Sidiqi, Yalda	Carlton Oaks	Project SAFE Assistant 17 A / 3.25 hrs	Personal	Approve	04-09-18 to 06-29-18

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Denison, Stacy	Sycamore Canyon	Instructional Assistant, Special Ed II	Personal	03-07-18
2. Moerschell, Judith	Rio Seco	Instructional Media Technician	Retirement	06-13-18
3. Rios, Yesenia	PRIDE Academy	Campus Aide	Moving out of state	03-24-18

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Prepared by Tim Larson
March 20, 2018

BACKGROUND:

On March 20, 2018, the Board of Education approved to increase work hours for an Instructional Assistant, Special Education I position providing a 1:1 student at Rio Seco School with bell-to-bell assistance. The information included in the recommendation to increase work hours was incorrect. Below is the recommendation reflecting the correction.

Administration has also determined that a current 1:1 Instructional Assistant, Special Education II position at Cajon Park School be increase from 5.0 hours to 6.0 hours to support a student with toileting necessities. In addition, an Instructional Assistant, Special Education II position at Sycamore Canyon School will be increased from 3.5 hours to 6.25 hours filling the void of a recently vacated 3.5-hour morning position.

If the Board of Education approves to increase the 3.5-hour Instructional Assistant, Special Education II position at Sycamore Canyon School, the recently vacated 3.5-hour morning position will not be replaced and will be eliminated at the next regularly scheduled Board meeting.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours for the following positions:

- Increase one (1) Instructional Assistant, Special Education I position from 5.0 to ~~6.0 hours~~ 6.25 hours at Rio Seco School effective March 21, 2018
- Increase one (1) Instructional Assistant, Special Education II position from 5.0 hours to 6.0 hours at Cajon Park School effective March 21, 2018
- Increase one (1) Instructional Assistant, Special Education II position from 3.5 hours to 6.25 hours at Sycamore Canyon School effective March 21, 2018

FISCAL IMPACT:

The annual cost to increase work hours for the Instructional Assistant, Special Education I position will be \$4,870. The annual cost to increase work hours for the Instructional Assistant, Special Education II positions will be \$25,922; however, the savings to eliminate the vacant 3.5-hour morning position will be \$12,129, mitigating the annual cost to increase hours. All increases will be paid by Special Education funds.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and support programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Adoption of Resolution No. 1718-25, Declaring May 9, 2018 as Santee School District's Day of the Teacher

Prepared by Tim Larson
March 20, 2018

BACKGROUND:

Certificated employees who we fondly refer to as teachers, provide instruction to students and create a learning environment supported by caring, warmth, empathy, and understanding. Therefore, these employees deserve recognition for their dedication, tenacity, and creativity in the delivery of instruction to best meet the needs of all learners.

RECOMMENDATION:

It is recommended that the Board of Education recognize certificated employees by declaring May 9, 2018 as Santee School District's "Day of the Teacher."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Teachers are the foundation of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

SANTEE SCHOOL DISTRICT

Resolution # 1718-25

Resolution of the Santee School District Board of Education Declaring May 9, 2018 as the Day of the Teacher in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, education is dependent in large part on the talent and commitment of teachers;

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction;

WHEREAS, teachers are a source of caring, concern, understanding, empathy and warmth;

WHEREAS, teachers deserve widespread recognition and gratitude for their performance;

WHEREAS, teachers in the Santee School District exemplify all of these qualities;

WHEREAS, teachers in the Santee School District educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Santee School District have made a crucial difference in the lives of all students:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent declare May 9, 2018 as the "Day of the Teacher" in Santee School District; and

BE IT FURTHER RESOLVED that the Santee School District Board of Education and County Superintendent of Schools encourage the community of Santee to recognize and honor Santee School District teachers on this day.

PASSED AND ADOPTED this 20th day of March, 2018 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of March, 2018 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated March 20, 2018

Clerk, Board of Education

Consent Item D.4.4. Adoption of Resolution No. 1718-26, Declaring May 20 - 26, 2018 as Classified School Employees Week

Prepared by Tim Larson
March 20, 2018

BACKGROUND:

Classified employees serve, assist, and provide support to children and fellow employees of the Santee School District. Therefore, classified employees deserve recognition and public celebration of their caring deeds and contributions.

RECOMMENDATION:

It is recommended that the Board of Education recognize classified employees and commend all classified employees for their service by declaring May 20 - 26, 2018 as Santee School District's "Classified School Employees Week."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Classified employees provide support to staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

SANTEE SCHOOL DISTRICT

Resolution # 1718-26

Resolution of the Santee School District Board of Education Declaring May 20 – 26, 2018 as Classified School Employees Week in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, classified school employees assist the Santee School District in its commitment to provide quality educational programs and services to the children of the Santee community;

WHEREAS, classified school employees, individually and collectively, set an exemplary standard of performance and commitment;

WHEREAS, classified school employees provide knowledge, skills and expertise that are relied upon throughout the organization; and

WHEREAS, classified school employees deserve rightful recognition and public celebration of their caring, their deeds, and their incalculable contributions to the children of the Santee School District:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent hereby express their gratitude and commend all classified employees for their service to the Santee School District by declaring the week of May 20 – 26, 2018 as “Classified School Employees Week” in Santee School District.

PASSED AND ADOPTED this 20th day of March, 2018 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of March, 2018 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated March 20, 2018

Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.
 Prepared by Karl Christensen
 March 20, 2018

Agreement with DS&C for Financial and
 Election Advisory Services for Bond
 Reauthorization and Discussion of Next Steps

BACKGROUND:

At the March 6, 2018, the Board of Education gave direction to continue pursuing a Bond Reauthorization for the November 2018 election. The next step in that process is to contract for financial and election advisory services and begin making decisions on various aspects of the endeavor.

The Agreement with DS&C contemplates the following services and costs:

Service	Fee	Expenses	Payment Source	Payment Condition
Survey Research	\$7,000 per survey	Not to Exceed \$2,500	General Fund	Due upon receipt of survey results
Pre-Election Activities	\$10,000	Varies	General Fund	Contingent on passage
Bond Issuance Activities	<ul style="list-style-type: none"> • GO Bonds/COPs = \$85,000 per series • BANs = \$42,500 per series 	Varies	Bond Proceeds	Contingent on sale of bonds

In addition to amounts paid to DS&C, additional costs for a Bond Reauthorization include the following:

Service/Expense	Estimated Cost	Payment Source	Payment Condition
Information Consultant	TBD	General Fund	If service deemed necessary
Campaign: Information Dissemination thru US Mail or Handouts	Varies depending on method, breadth, and depth	General Fund	If used
Campaign: Advocacy for "YES" vote	Varies depending on method, breadth, and depth	Donations/Private Contributions; non-work hours for District employees	If used
County Election Costs	TBD	General Fund	Required

In order to move forward with placing the Bond Reauthorization on the ballot for the November 2018 election, the following decisions need to be made:

Decision Point	Administration's Recommendation
Whether to conduct another voter survey	Yes
Projects to include in presentations and informational material disseminated to voters	<ul style="list-style-type: none"> • Remaining Capital Improvement Program Projects in the following priority order: <ol style="list-style-type: none"> 1. 8 Classroom and Learning Resource Center Building Addition at Chet F. Harritt 2. Learning Resource Center Building Addition at PRIDE Academy and Sycamore Canyon
Extent, scope, and methods for bond information	<ul style="list-style-type: none"> • Contract with Information Consultant • Submit application and present to San Diego County Taxpayers Association for endorsement • Schedule informational presentations for PTAs, Rotary, Chamber of Commerce, School Site Councils, Santee Mobile Home Action Committee (SMOAC), etc. • Inclusion and extent of advocacy efforts dependent on survey results
Structure of bonds to be sold	Short-term (7 to 10 years) to add \$30 per \$100,000 of Assessed Valuation to tax rate in order to save on overall debt service costs
75 word Ballot Language	TBD from survey results
Timeline	<ul style="list-style-type: none"> • May 1, 2018: Present survey results to Board • By May 10, 2018: Submit application to County Taxpayers Association • May 15, 2018: Adopt resolution • June 2018: Present to County Taxpayers Association • July 2018: Submit to Registrar of Voters • By October 31, 2018: Complete group presentations and information dissemination • November 6, 2018: Election

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with DS&C for financial and election advisory services for a Bond Reauthorization and provide direction to Administration on various decision points related to the Bond Reauthorization.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is approximately \$50,000 in estimated costs paid from the General Fund for a Bond Reauthorization Ballot Measure for the November 2018 election, with \$10,000 contingent on passage, to generate \$15.4 million in bond proceeds for facilities projects.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

March 12, 2018

Board of Trustees
 c/o Karl Christensen, Assistant Superintendent - Business Services
 Santee School District
 9625 Cuyamaca Street
 Santee, CA, 92071

**Re: Santee School District
 Agreement for Financial Advisory Services**

Ladies and Gentlemen:

It is our understanding that the Santee School District (the "District") wishes to address its capital needs by reviewing its current debt profile, placing future general obligation bonds before the voters, and issuing general obligation bonds, certificates of participation, refunding bonds, lease obligation bonds and/or bond anticipation notes (collectively, the "Bonds"). In connection with this goal, Dale Scott & Company, Inc. ("DS&C") proposes to advise and assist the District as its independent financial advisor as set forth below (the "Agreement").

- I. **Advisory Services Provided.** DS&C shall perform all the duties and services it deems necessary or advisable, or are reasonable and necessary, to accomplish the intent of this Agreement in a manner consistent with the standards and practices of professional financial advisors including:
 - a. **Pre-Election Services.** If the District prepares for and/or conducts a bond election, DS&C will provide the following services:
 - Review District's overall financing needs and recommend appropriate financing vehicle
 - Review District project list including anticipated costs
 - Develop an election and financing timetable
 - Review historical assessed valuation patterns
 - Calculate bonding capacity of District, less any outstanding debt
 - Prepare a financing plan including alternative amortization schedules of the Bonds' principal repayment, alternative total bond issue amounts, alternative repayment plans (e.g. level debt service, ascending debt), alternative scenarios for timetable of bond issuance
 - Analyze impact of alternative bond scenarios on tax rates
 - Recommend proposed bond amount and issuance schedule
 - Prepare ballot language
 - Review resolutions prepared by bond counsel
 - Advise District as to information to be distributed to public regarding proposed bond issue
 - Prepare tax rate statement for ballot
 - Prepare argument for ballot and rebuttal (if necessary)
 - b. **Survey Research Services.** If so requested, design and draft a random survey of registered voters of the District, incorporating comments from the District, coordinating the gathering of data, and analyzing and presenting the results to the District. Specific information will include:
 - Perceived need for a bond issue
 - Need for the funding of specific projects
 - Willingness to raise taxes for bond



- c. **Bond Issuance Services.**
- Analyze debt capacity, assessed valuation growth, alternative financing structures, and developments in the bond market
 - Oversee the selection process and assembly of finance team members
 - Manage the overall financing process
 - Prepare schedule of financing and see that all members of the financing team take the necessary actions to ensure timely completion of financing
 - Size and structure the bond financing to meet District's cash flow needs and tax rate goals
 - Provide legal counsel with information as required to assist with their preparation of authorizing resolutions and related legal documentation
 - Advise District as to available and appropriate pricing mechanisms for the Bonds
 - Manage bid process for competitive sales including posting of Notice of Sale, monitoring bids, and coordinating the award of bonds
 - Oversee negotiated sales process, review preliminary and proposed interest rate scales provided by underwriter, and make recommendation to the District on competitiveness of proposed interest rates
 - Assist with management and coordination of pre-closing and closing as needed
- II. **Compensation.** Except as noted, payment of all fees and expenses is contingent upon the passage of the bond measure and may be made from any source of legally available funds. For its services as set forth in this Agreement, DS&C shall be compensated as follows:
- a. **Survey Research Services.** If Survey Research Services are provided, the District shall pay DS&C a one-time fee of \$7,000 per survey. In addition, the District agrees to reimburse DS&C for approved out of pocket expenses related to the collection of survey research data in an amount not to exceed \$2,500. This fee and related expenses is payable upon presentation of survey results.
- b. **Pre-Election Services.** For Pre-Election Services, the District shall pay DS&C a fee of \$10,000 per election.
- c. **Bond Issuance Services.** For Bond Issuance Services, the District shall pay DS&C a fee for each series of Bonds based upon the following schedule:
- i. General obligation bonds and certificates of participation: \$85,000 per series of bonds issued.
 - ii. Bond anticipation notes: \$42,500 per series of bonds issued.
- d. **Expenses.** The District agrees to reimburse DS&C approved reasonable and necessary out-of-pocket expenses at their direct cost plus 5%.
- III. **Effective Date, Terms, and Conditions.** This Agreement shall be effective on the date signed by an authorized representative of the District and shall remain in effect for five years. Either party may terminate this Agreement at any time with 30 days' written notice of such termination. If such termination is requested by the District, the District agrees to compensate DS&C for its services performed to date and expenses as mutually agreed upon. Upon completion of the term of this Agreement, the Agreement shall be renewed for an additional five-year term. There shall be no limit on the number of extensions allowed under this Agreement.
- The District agrees that DS&C shall be the sole financial advisor in relation to the sale of the Bonds during the term of this Agreement and that no additional financial advisors shall be hired by the District for the services described in this Agreement without the written consent of DS&C.



IV. Additional Matters.

- a. **Insurance.** DS&C shall maintain in full force and effect workers' compensation insurance, general liability insurance, and professional liability and/or errors and omissions insurance covering its employees at its own expense. Evidence of such insurance shall be provided to the District upon request.
- b. **Entire Agreement and Amendments.** This Agreement contains the entire understanding of the parties with respect to the subject matter herein. No amendment or addition to this Agreement shall be valid unless such amendment or addition is in writing and signed by the parties hereto.
- c. **Jurisdiction.** It is expressly understood and agreed that this Agreement and all questions arising there under shall be construed according to the laws of the State of California, without reference to any conflicts of law provisions. Any litigation or arbitration between the parties will take place in the appropriate court or legal forum located closest to San Francisco, California.
- d. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.
- e. **Independent Contractor.** DS&C are independent contractors and not agents or employees of the District and shall have no authority to act as an agent of the District, nor to enter into any agreement for or on behalf of the District except as provided herein.
- f. **Property of District.** All work performed by DS&C pursuant to this Agreement shall become the property of the District, is for the sole use of the District, and shall not be released to any third party without prior written consent of the District.
- g. **Notices.** The parties may deliver any documents related to this Agreement or any notices required by email or other electronic means. The parties consent to (i) conduct business electronically, (ii) receive documents and notices by such electronic delivery, and (iii) sign documents electronically. Where written notice is to be given under this Agreement, service shall be sufficient if deposited in the United States mail, postage paid, and shall be effective from the date of mailing. Notice to the parties shall be addressed to the signatories below at their respective addresses listed above.
- h. **Attorneys' Fees.** If either party brings any action or proceeding to enforce, protect or establish any right or remedy arising out of or based upon this Agreement, including but not limited to the recovery of damages for its breach, the prevailing party in said action or proceedings shall be entitled to recovery of its costs and reasonable attorneys' fees, including the reasonable value of the services of the counsel of the District or the counsel of DS&C.
- i. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered shall be deemed an original, and all of which together shall constitute one and the same Agreement. Execution of a facsimile copy will have the same force and effect as execution of an original, and a facsimile signature will be deemed original and valid.
- j. **Severability.** If a provision of this Agreement is held to be unenforceable under applicable law, the parties agree to renegotiate such provision in good faith. If the parties cannot reach a mutually agreeable and enforceable replacement, then (i) such provision shall be excluded from this Agreement, (ii) the balance of this Agreement shall be interpreted as if such provision were so excluded and (iii) the balance of this Agreement shall be enforceable in accordance with its terms.

DS&C

- k. **Official Statement.** DS&C is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about DS&C provided by DS&C for inclusion in such documents.
- l. **Certain Mandatory Disclosures.** DS&C agrees to provide to the District disclosures required by Municipal Securities Rulemaking Board ("MSRB") Rule G-42 and Rule G-10 (the "Disclosures"), which are attached here as Appendix A. DS&C agrees to promptly amend or supplement the Disclosures to reflect any material changes or additions, which shall be delivered to the District and incorporated by reference as of the date thereof into this Agreement to the same extent as if set forth herein. Further, DS&C agrees to provide the District the Rule G-10 disclosures electronically on an annual basis for the term of this Agreement as required.

Dale Scott & Company, Inc.

Santee School District



Dale Scott

Name:

President

Title:

Date:



**APPENDIX A:
DISCLOSURES REQUIRED UNDER MSRB RULE G-10 AND G-42**

Required Disclosures. MSRB Rule G-10 and G-42 require that DS&C provide you with the following disclosures of actual and potential material conflicts of interest, of information regarding certain legal events and disciplinary history, and of information regarding municipal advisory client education and protection.

- 1) **Disclosures of Conflicts of Interest.** DS&C makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services under its Agreement with the District, together with explanations of how DS&C addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, DS&C mitigates such conflicts through its adherence to its fiduciary duty to the District, which includes a duty of loyalty to the District in performing all municipal advisory activities for the District. This duty of loyalty obligates DS&C to deal honestly and with the utmost good faith with the District and to act in the District's best interests without regard to DS&C's financial or other interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.
 - a) **Compensation-Based Conflicts.** The financial advisory fees due under DS&C's agreement with the District are contingent upon the completion of the financing for which DS&C is providing municipal advisory services and may be based partially on the size of the financing. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for DS&C to complete or increase the size of the financing. This conflict of interest is mitigated by our fiduciary obligation to the District as described above. Further, DS&C works closely and carefully with the District to ensure the sizing of the financing is appropriate.
 - b) **Related Disclosure Relevant to the District.** DS&C may have made contributions to bond referendum campaigns or provided in-kind election-related assistance to bond referendum campaigns and the campaigns resulted in voter authorization for an issue under DS&C's agreement with the District. Similarly, DS&C may have made contributions to charitable organizations at the request of personnel of the District. The District may wish to consider any impact such circumstances may have on how it conducts its activities with DS&C under its Agreement.
 - c) **Other Municipal Advisor Relationships.** DS&C serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the District under its agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, DS&C could potentially face a conflict of interest arising from these competing client interests.
- 2) **Disclosures Regarding Legal Events, Disciplinary History and Client Education and Protection.** MSRB Rule G-42 requires that municipal advisors provide to its clients certain disclosures of legal or disciplinary events material to the clients' evaluation of the municipal advisor or the integrity of the municipal advisor's management or personnel. Additionally, MSRB Rule G-10 requires that municipal advisors provide to its clients certain disclosures of education and protection information. Accordingly, DS&C sets out below required disclosures and related information in connection with such disclosures.
 - a) **Registration.** DS&C is registered with the US Securities and Exchange Commission and the MSRB. The website for the MSRB is www.msrb.org.
 - b) **Client Brochure.** A municipal advisory client brochure is available to you on the MSRB website that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.
 - c) **Material Legal or Disciplinary Events.** There are no legal or disciplinary events that are material to the District's evaluation of DS&C or the integrity of DS&C's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.
 - d) **How to Access Form MA and Form MA-I Filings.** DS&C's most recent Form MA and each most recent Form MA-I filed with the SEC are located on the SEC's EDGAR system by searching for "Dale Scott & Co" at: <https://www.sec.gov/edgar/searchedgar/companysearch.html>
 - e) **Most Recent Change in Legal or Disciplinary Event Disclosure.** DS&C has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

Discussion and/or Action Item E.2.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)

Prepared by Tim Larson
March 20, 2018

BACKGROUND:

Santee School District and the California School Employees Association and its Chapter #557 (CSEA), have reached Tentative Agreements for the 2017-2018 school year concerning the following Articles:

- Article 11, Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters
- Article 16, Leave Provisions
- Article 17, Compensation

CSEA membership ratified the tentative agreements on March 8, 2018 and they are presented tonight including the Disclosure of Collective Bargaining Agreement for Board ratification. The agreement includes a 1.0% salary increase for 2017-2018, retroactive to July 1, 2017.

RECOMMENDATION:

It is recommended that the Board of Education ratify the tentative agreements between Santee School District and the California School Employees Association and its Chapter #557 (CSEA).

FISCAL IMPACT:

Classified non-management employees will receive a 1% salary increase effective July 1, 2017.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

**Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District**

September 11, 2017

**ARTICLE 11
LAYOFF, REEMPLOYMENT, INVOLUNTARY REDUCTION IN HOURS, AND THE
IMPACTS AND EFFECTS OF SUCH MATTERS**

E. Bumping Rights and Involuntary Reductions in Assigned Time

1. Bumping Within a Classification.

When one or more positions in a classification are discontinued or reduced in hours, as provided in Section D(1), displaced employees within the classification will be entitled to "bump" less senior employees within the classification ~~with the same number of assigned hours.~~

All other provisions of this article are to remain in force

CSEA:

Verena Edgerton 9/11/17
Brook 7/11/17
MacLennan 9/11/17
Mary Solana 9-11-17
John D. [unclear] 9/11/17
Margie 9/11/17

School District:

[Signature]

**Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District**

September 11, 2017

**ARTICLE 16
LEAVE PROVISIONS**

B. Specific Provisions

1. Bereavement Leave.

a. Purpose.

The purpose of bereavement leave utilization shall be for the death of a member of the immediate family. Classified employees shall exercise their bereavement leave benefits as prescribed in this Agreement upon the death(s) of member(s) of their immediate family as defined in this Agreement. The immediate family is defined as mother, step mother, mother-in-law, father, step father, father-in-law, brother-in-law, sister-in-law, grandmother, step grandmother, grandfather, step grandfather, a grandchild or step grandchild of the employee or of the spouse of the employee, and the spouse, son, step son, son-in-law, daughter, step daughter, daughter-in-law, brother, step brother, sister or step sister of the employee, registered domestic partner, or any relative living in the immediate household of the employee or any other person for whom the employee is legally responsible. **In cases involving a long-established personal relationship between the employee and an individual, bereavement leave may be granted at the discretion of the Superintendent or his/her designee.**

All other provisions of this article are to remain in force

CSEA:

Jordan Edgerton 9/11/17
Brad [unclear] 9/11/17
[unclear] 9/11/17
Mary Dodson 9-11-17
[unclear] 9/11/17
Margi [unclear] 9/11/17

School District:

[Signature]

**Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District**

October 20, 2017

5. ~~Maternity Leave.~~

a. ~~Purpose.~~

~~The purpose of maternity leave utilization shall be for the bearing and birth of children of employees covered by this Agreement.~~

b. ~~Prerequisites.~~

~~The employee shall furnish her immediate supervisor with a physician's statement as soon as the pregnancy is confirmed. The physician's statement shall include the expected day of delivery. The employee shall submit a request for maternity leave not less than ninety (90) days prior to the requested commencement date of the leave. The request shall be accompanied by the attending physician's statement verifying the medical necessity of the leave and the expected duration of the leave.~~

c. ~~Requirements.~~

~~The Board of Education shall provide for leave of absence, at the election of the classified employee, who is required to be absent from duties because of pregnancy, miscarriage, childbirth, and recovery therefrom.~~

~~Each pregnant employee, if she desires, may submit in writing on the District-prescribed form, a request for an unpaid maternity leave up to a maximum of one (1) calendar year. This written request shall be accompanied by a verification from her medical doctor indicating the approximate date of the birth of the child. The dates requested for the commencement and termination of the leave will be reviewed by the District administration. If they are found not to conflict with the satisfactory operation of the District program, they will be granted. In special cases, consideration may be given after the birth of the child for the employee to return to duty earlier than originally requested or to extend the requested date of return. Medical evidence may be required if any change in the proposed return date is requested.~~

d. ~~Compensation.~~

~~Maternity leave shall be without compensation.~~

e. ~~Return to Service.~~

~~At least two (2) weeks prior to the ending of the maternity leave, the employee shall contact the District Human Resource Department to clarify the employee's position of continued employment, application for additional leave, and/or~~

Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District

October 20, 2017

~~notification of resignation. Failure to follow this provision shall be deemed abandonment of employment and treated as a resignation. Immediately upon conclusion of the maternity leave described herein, the employee shall return to service and shall complete the required District absence form and submit it to her immediate supervisor.~~

5. Parental Leave

a. Purpose.

The purpose of parental leave is for the reason of the birth of the unit member's child, or the placement of a child with the unit member for adoption or foster care.

b. Prerequisites

Unit members shall use current and accumulated sick leave for parental leave, for up to twelve (12) workweeks. When the need for parental leave is foreseeable, the unit member must give the District at least thirty (30) days advance written notice of his or her intention to use parental leave and the anticipated dates of the leave. In all other cases, the unit member must give the District as much advance notice of the need for parental leave as practical under the circumstances. Employees may request additional leave per Section 2 above.

c. Requirements

Any leave taken under this section shall count against any entitlement to child bonding leave under the CFRA and the aggregate amount of leave taken under this section and the CFRA shall not exceed twelve (12) workweeks in any twelve (12) month period. Unit members shall use current and accumulated sick leave for parental leave, for up to twelve (12) workweeks. Employees utilizing parental leave shall not be entitled to more than one (1) twelve (12) weeks period in any twelve (12) month period.

d. Compensation

When a unit member has exhausted all current and accumulated sick leave and continues to be absent due to parental leave under the California Family Rights Act (CFRA; Govt. Code Section 12945.2), s/he shall be entitled to 50% pay for any of the remaining twelve (12) workweek period. In order to be eligible for leave under the CFRA,

Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District

October 20, 2017

the unit member MUST have worked for the District for a minimum of twelve (12) months but is NOT required to have worked 1,250 hours within the preceding twelve (12) months.

CSEA:

Jane Edgerton 10/20/17
Brad J. 10/20/17
Robert Lopez 10/20/17
Mary Podano 10/20/17
Subramanian 10/20/17
Margie 10/20/17

School District:



**Tentative Agreement
Between
The California School Employees Association and its Santee Chapter 557
And
The Santee School District**

February 13, 2018

**ARTICLE 17
COMPENSATION**

J. 2017-2018 Compensation Increase

1. For 2017-18, bargaining unit members shall receive a 1% compensation increase, effective July 1, 2017, applied to the salary schedule.

Campus Aides shall, on January 1, 2019, be placed on Classification 15 on the salary schedule.

Should any bargaining unit receive any additional compensation for the 2017-18 school year, then that same percentage of compensation shall be offered to CSEA.

All other provisions of this article are to remain in force

CSEA:

Teresa Edgerly 2/13/18
Bob [unclear] 2/13/18
Margie [unclear] 2/13/18
Mary Sodano 2/13/18
John [unclear] 2/13/18

School District:

[Signature]

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Classified School Employees Associatn (CSEA) Certified: _____ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 3/20/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$7,450,100.00	\$212,321.00	2.85%	\$212,321.00	2.77%	\$212,321.00	2.70%
2. Salary Schedule - Increase (Decrease)	\$7,450,100.00	\$74,501.00	1.00%	\$74,501.00	0.99%	\$74,501.00	0.98%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$7,450,100.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$1,697,289.85	\$16,502.59	0.97%	\$18,132.20	1.06%	\$19,757.17	1.14%
5. Health/Welfare Benefits - Increase (Decrease)	\$1,000,608.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$10,147,997.85	\$303,324.59	2.99%	\$304,954.20	2.92%	\$306,579.17	2.85%
7. Total Number of Represented Employees	358.00	358.00	358.00	358.00	358.00	358.00	358.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$28,346.36	\$847.28	2.99%	\$851.83	2.92%	\$856.37	2.85%

Impact on other Funds: See attached for impact to Fund 12, 13, and 63

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Classified School Employees Associatn (CSEA) Certified: 0 Classified: x

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 3/20/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$61,700.00	\$1,050.00	1.70%	\$1,050.00	1.67%	\$1,050.00	1.65%
2. Salary Schedule - Increase (Decrease)	\$61,700.00	\$617.00	1.00%	\$617.00	0.99%	\$617.00	0.98%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$61,700.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$13,899.65	\$136.67	0.98%	\$150.17	1.07%	\$163.62	1.15%
5. Health/Welfare Benefits - Increase (Decrease)	\$0.00	\$0.00		\$0.00		\$0.00	
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$75,599.65	\$1,803.67	2.39%	\$1,817.17	2.35%	\$1,830.62	2.31%
7. Total Number of Represented Employees	9.00	9.00	9.00	9.00	9.00	9.00	9.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$8,399.96	\$200.41	2.39%	\$201.91	2.35%	\$203.40	2.31%

Impact on other Funds: _____

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: _____ Classified School Employees Associatn (CSEA) Certified: _____ 0 _____ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 3/20/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$755,000.00	\$11,556.00	1.53%	\$11,556.00	1.51%	\$11,556.00	1.49%
2. Salary Schedule - Increase (Decrease)	\$755,000.00	\$7,550.00	1.00%	\$7,550.00	0.99%	\$7,550.00	0.98%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$755,000.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$169,798.52	\$1,672.39	0.98%	\$1,837.53	1.07%	\$2,002.21	1.16%
5. Health/Welfare Benefits - Increase (Decrease)	\$52,192.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$976,990.52	\$20,778.39	2.13%	\$20,943.53	2.10%	\$21,108.21	2.07%
7. Total Number of Represented Employees	69.00	69.00	69.00	69.00	69.00	69.00	69.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$14,159.28	\$301.14	2.13%	\$303.53	2.10%	\$305.92	2.07%

Impact on other Funds: _____

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: _____ Classified School Employees Associatn (CSEA) Certified: _____ 0 Classified: x

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 3/20/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$1,566,700.00	\$46,531.00	2.97%	\$46,531.00	2.88%	\$46,531.00	2.80%
2. Salary Schedule - Increase (Decrease)	\$1,566,700.00	\$15,667.00	1.00%	\$15,667.00	0.99%	\$15,667.00	0.98%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$1,566,700.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$357,344.06	\$3,470.37	0.97%	\$3,813.07	1.06%	\$4,154.78	1.14%
5. Health/Welfare Benefits - Increase (Decrease)	\$96,362.66	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$2,020,406.72	\$65,668.37	3.25%	\$66,011.07	3.16%	\$66,352.78	3.08%
7. Total Number of Represented Employees	105.00	105.00	105.00	105.00	105.00	105.00	105.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$19,241.97	\$625.41	3.25%	\$628.68	3.16%	\$631.93	3.08%

Impact on other Funds: _____

A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:

1% increase to the 2017-18 salary schedule effective July 1, 2017

Stipulation that any compensation increases above 1% offered to another bargaining unit would also be offered to CSEA.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

E. Source of Funding for Proposed Agreement

1. Current Year

LCFF Base Grant revenue increase

2. How will the ongoing cost of the proposed agreement be funded in future years?

LCFF Base Grant revenue increase.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$66,922,258
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	6,530.83
d. State Standard Minimum Reserve Amount for this District <i>(Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)</i>	\$2,007,667.74

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,007,667.74
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$10,993,515.28
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$2,970,684.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$15,971,867.02

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Yes

No

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent
(Signature)

2-22-2018

Date



Chief Business Official
(Signature)

2-21-2018

Date

Contact Person:

KARL CHRISTENSEN

Telephone No.:

619-259-2821

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 3/20/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 2016-17 2nd Interim: 3/6/2018	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions As Of: 3/6/2018	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES:				
LCFF Sources (8010-8099)	53,291,937			53,291,937
Remaining Revenues (8100-8799)	12,975,350			12,975,350
TOTAL REVENUES	66,267,287	0	0	66,267,287
EXPENDITURES:				
1000 Certificated Salaries	30,626,480			30,626,480
2000 Classified Salaries	9,492,108	74,501		9,566,609
3000 Employee Benefits	13,910,335	16,503		13,926,838
4000 Books and Supplies	4,460,485			4,460,485
5000 Services and Operating Expenses	5,317,320			5,317,320
6000 Capital Outlay	436,588			436,588
7000 Other	858,157			858,157
TOTAL EXPENDITURES	65,101,473	91,004	0	65,192,477
OPERATING SURPLUS (DEFICIT)	1,165,814	(91,004)	0	1,074,810
OTHER SOURCES AND TRANSFERS IN	20,170		8,972	29,142
OTHER USES AND TRANSFERS OUT	1,729,781	0	0	1,729,781
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(543,798)	(91,004)	8,972	(625,829)
BEGINNING BALANCE	14,716,215			14,716,215
CURRENT YEAR-ENDING BALANCE	14,172,417			14,090,386
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	467,001		0	467,001
Restricted (9740)	384,002		0	384,002
Committed (9750/9760)	238,200		0	238,200
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	2,004,938	2,730	0	2,007,668
Unassigned/Unappropriated (9790)	11,078,277			10,993,515

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 3/20/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 03/06/18	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2016-17 2nd Interim:				
REVENUES:				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	313,544			313,544
TOTAL REVENUES	313,544	0	0	313,544
EXPENDITURES:				
1000 Certificated Salaries	89,419	0		89,419
2000 Classified Salaries	92,062	617		92,679
3000 Employee Benefits	49,480	137		49,617
4000 Books and Supplies	29,632			29,632
5000 Services and Operating Expenses	16,533			16,533
6000 Capital Outlay	0			0
7000 Other	20,119			20,119
TOTAL EXPENDITURES	297,245	754	0	297,999
OPERATING SURPLUS (DEFICIT)	16,299	(754)	0	15,545
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	16,299	(754)	0	15,545
BEGINNING BALANCE	5,057			5,057
CURRENT YEAR-ENDING BALANCE	21,356			20,602
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	0			0
Restricted (9740)	0			0
Committed (9750/9760)				0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	21,356			20,602

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 3/20/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district’s financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 2016-17 2nd Interim: 03/06/18	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES:				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	2,432,856			2,432,856
TOTAL REVENUES	2,432,856	0	0	2,432,856
EXPENDITURES:				
1000 Certificated Salaries	0	0		0
2000 Classified Salaries	978,094	7,550		985,644
3000 Employee Benefits	244,133	1,672		245,805
4000 Books and Supplies	1,050,653			1,050,653
5000 Services and Operating Expenses	111,302			111,302
6000 Capital Outlay	100,239			100,239
7000 Other	0			0
TOTAL EXPENDITURES	2,484,421	9,222	0	2,493,643
OPERATING SURPLUS (DEFICIT)	(51,565)	(9,222)	0	(60,787)
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	125,170			125,170
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(176,735)	(9,222)	0	(185,957)
BEGINNING BALANCE	589,323			589,323
CURRENT YEAR-ENDING BALANCE	412,588			403,366
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	0			0
Restricted (9740)	0			0
Committed (9750/9760)				0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	412,588			403,366

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:
Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 3/20/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 03/06/18	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2016-17 2nd Interim:				
REVENUES:				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	3,245,687			3,245,687
TOTAL REVENUES	3,245,687	0	0	3,245,687
EXPENDITURES:				
1000 Certificated Salaries	0	0		0
2000 Classified Salaries	2,001,508	15,667		2,017,175
3000 Employee Benefits	578,250	3,470		581,720
4000 Books and Supplies	184,225			184,225
5000 Services and Operating Expenses	321,978			321,978
6000 Capital Outlay	0			0
7000 Other	0			0
TOTAL EXPENDITURES	3,085,961	19,137	0	3,105,098
OPERATING SURPLUS (DEFICIT)	159,726	(19,137)	0	140,589
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	418,170			418,170
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(258,444)	(19,137)	0	(277,581)
BEGINNING BALANCE	1,382,868			1,382,868
CURRENT YEAR-ENDING BALANCE	1,124,424			1,105,287
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	0			0
Restricted (9740)	0			0
Committed (9750/9760)				0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	1,124,424			1,105,287

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
March 20, 2018

Second Reading: Revised Board
Policy/ Administrative Regulation
3513.3, Tobacco-Free Schools

BACKGROUND:

The Board of Education is committed to providing a healthy environment for students, staff, and visitors on campus. Board Policy and Administrative Regulation 3513.3, Tobacco-Free Schools has been updated to reflect new law (ABX2 9, 2016) which requires all districts to prohibit tobacco use on school campuses. The Board Policy reflects new definitions of "smoking" and "tobacco" pursuant to new law (SBX2 5, 2016).

Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools is submitted for a second reading and request for approval.

RECOMMENDATION:

It is recommended that the Board of Education adopt Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

TOBACCO-FREE SCHOOLS

The Governing Board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. (Health and Safety Code 104495)

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff
2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah
3. Any component, part, or accessory of a tobacco product, whether or not sold separately

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

TOBACCO-FREE SCHOOLS

In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension/expulsion

48901 Prohibition against tobacco use by students

HEALTH AND SAFETY CODE

39002 Control of air pollution from nonvehicular sources

104350-104495 Tobacco use prevention, especially:

104495 Prohibition of smoking and tobacco waste on playgrounds

LABOR CODE

6404.5 Occupational safety and health: use of tobacco products

UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

7111-7117 Safe and Drug Free Schools and Communities Act

PERB RULINGS

Eureka Teachers Assn v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District

(1989) PERB Order #750 (13 PERC 20147)

Management Resources:

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>

Environmental Protection Agency: <http://www.epa.gov>

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Kristin Baranski
March 20, 2018

Second Reading: Revised Board
Policy/ Administrative Regulation
3513.4, Drug and Alcohol Free Schools

BACKGROUND:

The Board of Education is committed to providing a healthy environment for students, staff, and visitors on campus. New Board Policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and addresses enforcement and discipline for violations of this policy. Board Policy 3513.4, also reflects new law (Proposition 64, 2016) which prohibits any person from possessing, smoking, or ingesting cannabis on school grounds while children are present.

Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools is submitted for a second reading and request for approval.

RECOMMENDATION:

It is recommended that the Board of Education adopt new Board Policy/Administrative Regulation 3513.4, Drug and Alcohol Free Schools.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

DRUG AND ALCOHOL FREE SCHOOLS

The Governing Board recognizes the need to keep district schools free of drugs and alcohol in order to create a safe and healthy environment conducive to learning and promote student health and well-being. The Board prohibits the possession, use, or sale of drugs and alcohol at any time in district-owned or leased buildings, on district property, and in district vehicles, unless otherwise permitted by law.

The following substances are prohibited on all district property:

1. Any substance which may not lawfully be possessed, used, or sold in California
2. Cannabis or cannabis products (Health and Safety Code 11362.3; 21 USC 812, 844)
3. Alcoholic beverages

Prescription medication, except for prescribed cannabis, may be administered at school in accordance with law, district policy and regulations, and written statements by the parent/guardian and the student's authorized health care provider as applicable.

Information about the district's drug- and alcohol-free schools policy and the consequences for violations shall be communicated clearly to employees, parents/guardians, students, and the community.

Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate the possession, use, or sale of alcohol and other drugs and related paraphernalia in district facilities, on district property, in district vehicles, or at school-sponsored activities. As appropriate, he/she may direct anyone violating this policy to leave school property and/or refer the matter to law enforcement.

Students and employees who violate the terms of this policy may be subject to discipline and/or referred to assistance programs in accordance with law and Board policy.

Legal References on following page.

DRUG AND ALCOHOL FREE SCHOOLS

Legal Reference:

EDUCATION CODE

44940 Compulsory leave of absence for certificated persons

44940.5 Procedures when employees are placed on compulsory leave of absence

45123 Employment after conviction of controlled substance offense

45304 Compulsory leave of absence for classified persons

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

48901.5 Prohibition of electronic signaling devices

48902 Notification of law enforcement authorities; civil or criminal immunity

48909 Narcotics or other hallucinogenic drugs

48915 Expulsion; particular circumstances

BUSINESS AND PROFESSIONS CODE

25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

8350-8357 Drug-free workplace

HEALTH AND SAFETY CODE

11053-11058 Standards and schedules

11353.6 Juvenile Drug Trafficking and Schoolyard Act

11362.1 Possession and use of cannabis, persons age 21 and over

11362.3 Limitations on possession and use of cannabis

11362.79 Limitations on medical use of cannabis

104559 Tobacco use prohibition

PENAL CODE

13860-13864 Suppression of drug abuse in schools

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over;

UNITED STATES CODE, TITLE 20

7101-7122 Student Support and Academic Enrichment Grants

UNITED STATES CODE, TITLE 21

812 Schedules of controlled substances

844 Penalties for possession of controlled substance

UNITED STATES CODE, TITLE 41

8101-8106 Drug-Free Workplace Act

COURT DECISIONS

Ross v. RagingWire Telecommunications, Inc., 42 Cal. 4th 920 (2008)

Policy
adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item F.1.3. Second Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts

Prepared by Dr. Stephanie Pierce
March 20, 2018

BACKGROUND:

Attached is revised AR 5125.2, Withholding Grades, Diploma or Transcripts, based upon California School Board Association's (CSBA) sample Board Policies and Regulations. The administrative regulation addresses Education Code 48904 which mandates districts establish procedures for withholding a student's grades, diploma and/or transcripts.

RECOMMENDATIONS:

This evening administration is presenting revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, for a second reading. Administration recommends approval of AR 5125.2.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

This administrative regulation promotes student's responsible use of District property.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS

~~When school property has been a minor student willfully cuts, defaces, or otherwise injures real or personal property of the district damaged or does not returned district property that has been loaned to him/her upon demand of a district employee, the principal or designee shall inform the parent/guardian in writing of the responsible alleged misconduct and the reparation that may be due the student's parents/guardians may be required to pay the costs of all damages within the limits established pursuant to Education Code 48904. Until the student's parents/guardians have paid for the damages, the Superintendent or designee may withhold the student's grades, diploma, and/or transcripts.~~

~~This notice shall include a statement that the district may Before withholding the student's grades, diploma and/or transcripts, the Superintendent or designee shall inform the student's from the student and parents/guardians in writing of the student's alleged misconduct, until reparation is made.~~

~~If reparation is not made, the district shall afford the The student shall be afforded his/her due process consistent with rights in conformance with Education Code expulsion procedures and may withhold the student's grades, diploma or transcripts established for the expulsion of students.~~

~~If the student and parents/guardians are unable to pay for the damages or return the property, the principal Superintendent or designee shall provide a program of voluntary work for the student to do in lieu of monetary damages. When this Upon completion of the voluntary work is completed, the student's grades, diploma and/or transcripts shall be released.~~

~~When a student from whom the district is withholding grades, diploma or transcripts transfers to another district, this information shall be sent to the new district with the student's records and a request that these items continue to be withheld until the new district receives notification that the debt has been cleared.~~

~~When a student who is transferring into the district has had his/her grades, diploma, and/or transcripts withheld by the previous district, the Superintendent or designee shall continue to withhold the student's grades, diploma, and/or transcripts until notified by the previous district that the decision to withhold has been rescinded.~~

~~Upon receiving notice that a student whose grades, diploma, and/or transcripts have been withheld by this district has transferred to another district in California, the Superintendent or designee shall provide the student's records to the new district and notify the new district that the student's grades, diploma, and/or transcripts are being withheld from the student and parents/guardians pursuant to Education Code 48904.~~

~~The Superintendent or designee shall also notify the student's parents/guardian in writing that this district's the decision to withhold the student's grades, diploma and/or transcripts will be enforced by the new district.~~

~~The district shall withhold grades, diploma or transcripts from any student transferring into the district whose misconduct caused a previous district to withhold them. When informed by the previous district that its decision has been rescinded, the district shall release these documents.~~

Legal Reference:

EDUCATION CODE

48904 Liability of parent

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school districts; notice to rescind decision to withhold

48911 Suspension by principal, designee or superintendent

49069 Absolute right to access

Regulation
approved: August 17, 2010

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- One Case

2. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Purpose: Cancelation of Escrow
Property: 10335 Mission Gorge Road, Santee 92071
(formerly known as Santee School Site)
Agency Negotiator: Karl Christensen, Assistant Superintendent

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

- Adjourn in memory of Mrs. Kasey Rutherford

Agenda Items G, H, I, and J.